

**LIBRARY MINUTES
BOARD OF TRUSTEES
JOPLIN PUBLIC LIBRARY
19 SEPTEMBER 2022**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 4:00 p.m. by President Mary Gaarder. Board Members Andrea Cullers, Jim Fleischaker, Emily Stanley, Barbara Hicklin, David Layne, Jennifer Baldwin and Jean Coltharp, and Library Director Jeana Gockley were present. Children's Librarian Christina Matekel-Gibson and Adult Programming Coordinator Sarah Turner-Hill were also present.

EXCUSED ABSENCES: Lisa Erickson.

STAFF INTRODUCTION: Jeana introduced the Library's new Adult Programming Coordinator, Sarah Turner-Hill.

BOARD EDUCATION: Children's Librarian Christina Matekel-Gibson presented a summary of the 2022 Summer Reading Program.

MINUTES: Minutes from the regular August 2022 meeting were reviewed. Motion by Mr. Fleischaker to approve the minutes as presented, seconded by Ms. Stanley. Motion passed. **7/0**

VOUCHERS: August non-salary expenditures in the amount of \$77,550.38 were approved. (Coltharp/Hicklin) **7/0**

COMMITTEE REPORTS: Friends of the Library. Ms. Stanley updated the Board on the activities of the Friends of the Library group. Volunteers are being trained to take over book sales. Plans are afoot to train volunteers to staff a welcome desk as well. Tuesday, Oct. 18 is the annual Friends membership meeting. Donations continue to come in.

UNFINISHED BUSINESS:

1. **Goals for the Library Director.** The Board discussed potential goals for the Library Director to work on in the coming year. They are as follows:
 - a. Complete a revision of the public policy manual.
 - b. Enhance signage and wayfinding throughout the facility so patrons are more aware of resources.
 - c. Provide robust programs for all ages and abilities.
 - d. Support the Friends of the Library as they increase membership and begin volunteer activities.

There was a motion by Ms. Baldwin, with a second by Mr. Fleischaker, to approve the goals as stated. The motion passed. **7/0**

NEW BUSINESS:

- 1. FY22-23 budget proposal.** Jeana presented the proposed FY22-23 budget to the Board. There was a motion by Ms. Hicklin to approve the budget, with a second by Ms. Coltharp. The motion passed. **6/0**

LIBRARIAN'S REPORT:

Announcements:

Media Engagement

- Library Card Sign Up Month
 - On September 6, Jeana appeared on KSN's [Living Well](#).
 - On September 6, [KSN](#) shared a story.
 - On September 11, [Joplin Globe](#) shared a news announcement.
- On September 8, [KOAM](#) shared a story about the NALA Literacy Liftoff event, listing the Library as a community participant.
- On September 9, Newstalk KZRG interviewed Christina Matekel-Gibson about fall programming.
- On September 14, [Joplin Globe](#) shared information about the Library's STEM Club event in the "Five things to do this weekend" section.

Programs

- The Library had a booth at Community Day at MSSU on August 24. Thirty new library card registrations were issued at the event.
- At the Red Cross Blood Drive event on August 25, 26 pints of blood were collected; meaning a potential 78 hospital patients will receive life-saving transfusions.
- On September 8, Christina Matekel-Gibson and Alyssa Berry represented the Library at the NALA literacy lift off event at MSSU.
- On September 10, Eden Kendall and Allie Jones represented the Library at the annual Joplin Pride celebration. Staff handed out 150 resource bags at the event.

Building and Grounds

- On September 15, core aeration and overseeding were performed as part of our lawn maintenance.
- The new irrigation system is already providing us with savings. During June we used 10,427 gallons of water, at a cost of \$2,379, during July we used 14,533 gallons of water, at a cost of \$2,788; and during August we used 7,040 gallons of water, at a cost of \$1,773. Also, the smart system software shows a 29% savings in water over the last month thanks to it being able to adjust for rain and other environmental factors.

STATISTICS: There was discussion of gate count, patron registrations, and programming.

STAFF COMMENTS: Jeana informed the Board about an upcoming author visit on Sept. 27.

BOARD COMMENTS: None.

PUBLIC COMMENTS: None.

The meeting adjourned at 5:35 p.m.

Written by

Administrative Assistant

Approved by

Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 17 October 2022.