

**LIBRARY MINUTES  
BOARD OF TRUSTEES  
JOPLIN PUBLIC LIBRARY  
16 FEBRUARY 2021**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 4:05 p.m. by President Mary Gaarder. Board Members Nicole Shoaf, Barbara Hicklin, David Layne, Jim Fleischaker, Lisa Erickson, Emily Stanley, Andrea Cullers and Jennifer Baldwin, and Library Director Jeana Gockley were present. The meeting was held via Zoom and streamed live on the Library's YouTube channel.

**EXCUSED ABSENCES:** None.

**BOARD EDUCATION:** None.

**MINUTES:** Minutes from the regular January 2021 meeting were approved as distributed. (Stanley/Fleischaker) 7/0

**VOUCHERS:** January non-salary expenditures in the amount of \$26,937.74 were approved. (Fleischaker/Baldwin) 7/0

**COMMITTEE REPORTS:** None.

**UNFINISHED BUSINESS:**

1. **Security gates.** Jeana updated the Board on the proposed security gate installation at the east door. She reported that TechLogic believes they can install the gates before summer. However, some electrical issues need to be evaluated. Jeana hopes to learn more by the next Board meeting.

**NEW BUSINESS:**

1. **Memorial donations.** Jeana briefed the Board on the Library's memorial endowment policy. Currently, when monetary donations reach \$1,000, the fund becomes perpetual and materials are purchased with the interest earned off the donations. However, policy has the interest set at 10 percent, much higher than what is actually being made. Jeana presented the Board with a few options: revise the policy to reflect a lower interest rate, eliminate perpetual memorial funds, or increase the amount of money required to establish a perpetual fund. The Board discussed the options and leaned toward continuing the perpetual funds but increasing the amount of money at which a fund becomes perpetual. Jeana will present a draft of a new policy at next month's meeting.

**LIBRARIAN'S REPORT:**

**Announcements:**

### **Media Engagement**

- On February 2, appeared live on KSN's Living Well and shared information about National Library Lovers' Month and ebook platforms.
- Marketing Assistant Chelsey Gatewood crafted a "I love my Library because..." social media campaign that ran the week of February 8-14.

### **Programs**

- In addition to the "I love my Library because..." social media campaign, a passive in-house program has been created, where patrons have the opportunity to fill out cardstock hearts with "I love my Library because..." messages. This continues through the end of February.
- The Winter Reading Challenge concluded on January 31. The community read a total of 137,713 minutes, with 234 teens and adults completing the challenge, along with 108 children.

### **Building & Grounds**

- The switch on the washing machine stopped working, but has since been repaired.
- Having ongoing issues with the HVAC system, specifically the unit that operates the Admin, IT and Post offices.

### **Services Affected by COVID-19**

- All programming remains virtual or as a "to-go, pick up" format
- Meeting rooms are available for use by community partner organizations only, extent determined on case-by-case basis (flu shots, blood drives, etc)
- Study rooms remain closed
- Makerspace remains closed
- Some furniture remains stored or blocked off
- Children's toys, games and computers remain stored or blocked off

### **Statistics:**

- Circulation numbers are solid.
- E-book and e-audiobook circulation is up.

**STAFF COMMENTS:** None.

**BOARD COMMENTS:** None.

The meeting adjourned at 5:17 p.m.

Written by

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Administrative Assistant

Approved by

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Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 15 March 2021.