

**LIBRARY MINUTES  
BOARD OF TRUSTEES  
JOPLIN PUBLIC LIBRARY  
16 NOVEMBER 2020**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 4:03 p.m. by President Mary Gaarder. Board Members Barbara Hicklin, David Layne, Jim Fleischaker, Lisa Erickson, Nicole Shoaf (via Zoom), Emily Stanley, Andrea Cullers, and Jennifer Baldwin, and Library Director Jeana Gockley were present.

**EXCUSED ABSENCES:** None.

**BOARD EDUCATION:** None.

**MINUTES:** Minutes from the regular October 2020 meeting were approved as distributed. **(Stanley/Fleischaker) 8/0** Closed session minutes from August 17, 2020 were also approved as distributed **(Baldwin/Hicklin) 8/0**, as were closed session minutes from September 21, 2020. **(Fleischaker/Layne) 8/0**

**VOUCHERS:** October non-salary expenditures in the amount of \$78,849.10 were approved. **(Baldwin/Erickson) 8/0**

**COMMITTEE REPORTS: Building and Grounds.** The Committee met prior to the Board meeting. Mr. Fleischaker reported that the Committee decided the best site for the “Wings” statue would be the east side of the building. He will consult with the installer of the bench statue on how best to achieve this move. He also announced that the Kiwanis Club would pay the expense to move the statue.

**UNFINISHED BUSINESS:**

- 1. Meeting and study rooms.** The Library has increased its hours of operation, and door count is up by about 1,000 over the previous month. Study and meeting rooms remained closed. (Many of them are filled with furniture.) There was discussion of opening the Makerspace.

**NEW BUSINESS:**

- 1. RFP for an ILS.** Jeana reported that the Library is researching new ILS’s (Intergrated Library Systems). The current system is Polaris. She passed around the ILS RFP.
- 2. Library Foundation update.** Jeana presented a year’s worth of revenues and expenses for the Foundation. There are two separate Foundation accounts: a money market and investments.
- 3. Friends of the Library update.** The Friends group has a certificate of incorporation. The next steps are the drafting the bylaws and establishing 501c3 status. Jeana asked the Board to consider paying the application fee out of the Foundation. Motion by Mr.

Fleischaker to pay the fee out of the Foundation, second by Ms. Hicklin. Motion passed. (8/0)

- 4. December, January and February Board meetings.** The December meeting falls on the week of Christmas. Jeana asked the Board if they wish to meet. Motion by Mr. Fleischaker not to have a December Board meeting, second by Ms. Stanley. Motion passed. (8/0) The January and February meetings would fall on days the Library is closed for holidays. Jeana suggested pushing the meetings back a week. Motion by Ms. Stanley to move the January and February meetings to the fourth Monday of the month. Second by Ms. Baldwin. Motion passed. (8/0)

## **LIBRARIAN'S REPORT:**

### **Announcements:**

#### **Media Engagement**

- On October 19, [JACC online Business Outlook journal](#) posted an article about Patty Crane being named Missouri's Outstanding Professional Librarian.
- On October 20, [KSN](#) aired a story about the Storywalk.
- On October 20, [KOAM](#) aired a story about the Storywalk.
- On October 26, [JACC online Business Outlook journal](#) posted an article about the Library's [expanded hours](#) and the [Storywalk](#).
- On November 3, I appeared live on KSN's [Living Well](#) and shared a Storywalk update and information about Binge Boxes and Dinovember.
- On November 6, [Joplin Globe](#) did a story about the new Storywalk that One Joplin had installed at Leonard Park. Children's Librarian Christina Matekel-Gibson spoke at the event, since the Library was a partner on the project.
- On November 9, [KOAM](#) did a story on the rise in COVID-19 cases. Included the Library as a spot for counting users wearing masks - 70% of patrons were seen wearing masks.

#### **Outreach/Community Engagement**

- Attended my final Leadership Joplin session and officially graduated.

#### **Programs**

- In partnership with the Red Cross a blood drive was held on October 20. Forty-nine people donated; with 54 units of blood collected, which will go to help save the lives of over 150 people!
- In partnership with the Community Clinic free flu shots were given to community members on October 23 and November 12. Sixty-one total shots were given.

#### **Building & Grounds**

- Interior doors being worked on.
- Irrigation leak found.

#### **Miscellaneous**

- Reminder - The Strategic Planning Retreat will be held on Thursday, November 19, starting at 9 am.

- Long-time Technical Services Librarian Phyllis Seesengood passed away on October 27. She had 33 years of service with the Library before retiring in 2015.

**Statistics:** Statistics are in for FY20. Gate count is down about 50 percent. Circulation is about two-thirds of what it was this time last year. There were 7,000 more Overdrive uses, and 2,000 more for Hoopla.

**STAFF COMMENTS:** None.

**BOARD COMMENTS:** None.

The meeting adjourned at 5:13 p.m.

Written by

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Administrative Assistant

Approved by

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Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 25 January, 2021.