

**LIBRARY MINUTES  
BOARD OF TRUSTEES  
JOPLIN PUBLIC LIBRARY  
15 JUNE 2020**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 4:12 p.m. by President Mary Gaarder. Board Members Mary Gaarder, Barbara Hicklin, Nicole Shoaf, David Layne (via Zoom), Lisa Erickson, Jim Fleischaker, Emily Stanley, Andrea Cullers, and Jennifer Baldwin, and Library Director Jeana Gockley were present. Post Art Library Director Jill Sullivan was also present.

Due to the COVID-19 pandemic and the Library's limited hours of operation, the meeting was streamed live on the Library's YouTube channel.

President Gaarder opened the meeting by introducing new Board Member Jennifer Baldwin.

**BOARD EDUCATION:** Post Art Library Director Jill Sullivan reported on the Joplin Public Library Makerspace that she manages. The space has assisted just over 1,900 patrons since it opened in October 2017. The most popular items are the 3D printer, laser engraver and digital conversion equipment. The space is free to use, even if patrons do not have a library card. The only exception is 3D-printed projects, which are 20 cents a gram. There is also a button press, a sewing machine, two Macs and a PC with Adobe creative software, random hand tools, a camcorder, oral history recording kit, knitting needles, and a green screen. Jill works several hours a week in the Makerspace, with an assist from two staff members. However, due to COVID-19, the space is currently closed.

**MINUTES:** Minutes from the regular May 2020 meeting were approved as distributed.  
**(Hicklin/Shoaf) 8/0**

**VOUCHERS:** May non-salary expenditures in the amount of \$28,697.12 were approved.  
**(Fleischaker/Stanley) 8/0**

**COMMITTEE REPORTS:** None.

**UNFINISHED BUSINESS:**

- 1. Phased reopening.** At the time of last month's Board meeting, the Library was in Phase 3. After discussion with Department Heads, Jeana combined Phases 4 and 5. The Library building reopened to the public June 8, with revised hours, a cap on 75 patrons, and limiting patrons to 30 minutes. The Computer Lab was reorganized to accommodate social distancing. The public copier was moved to a more open area. Meeting rooms and study rooms are closed for the time-being. Curbside pickup is still being offered, although the majority of people are coming inside. Staff are regularly sanitizing staff and patron areas. Seating has been sectioned off or put in storage. The next step is to increase occupancy and how long patrons may stay in the building. Hours will remain the same at least until the end of Summer Reading.

## NEW BUSINESS:

1. **Election of Board Officers.** The Board unanimously elected the following slate:
  - a. Secretary: Lisa Erickson
  - b. Treasurer: David Layne
  - c. Vice-President: Nicole Shoaf
  - d. President: Mary Gaarder
2. **Designation of Committee assignments**
  - a. Community Relations: Barbara Hicklin, Lisa Erickson, Nicole Shoaf (chair)
  - b. Building and Grounds: Emily Stanley, Andrea Cullers (chair to be determined)
  - c. Budget and Finance: Jim Fleischaker, Jennifer Baldwin, David Layne (chair)

Note: The Board President serves as Ex Officio on all committees.

3. **Reactivation of the Personnel Committee.** The committee needs to be reactivated so that the Board can conduct Jeana's annual performance review. The committee members are: Emily Stanley, Barbara Hicklin, Jim Fleischaker and Nicole Shoaf (chair to be determined).

## LIBRARIAN'S REPORT:

### Announcements:

#### Community Engagement

- On May 26, [KOAM/FOX14](#) and [The Joplin Globe](#) did a story about the planned reopening.
- On June 1, KKOW radio did a story about the planned reopening.
- Living Well has resumed and our monthly spot; it is the first Wednesday of each month. Appeared on KOAM's morning showing and [KSNF's Living Well](#) on June 3.
- On June 3, [KRPS Public Radio News](#) did an interview with Jeana about the planned reopening.
- On June 14, the [Joplin Globe](#) ran a story on Summer Reading programming.

#### Programs

- Summer Reading started on May 26. Registrations for day one totaled 243; we are now at over 400, with 121 people earning rewards (books, adult prizes, or entries into drawings) and 12 people completing the program.
- Virtual programming has started. The Children's Department held a Mad Science program on May 28; 12 attended.
- Teen Department outreach to Joplin High School's Life Skills Classes kicked off on June 8. Their first activity involved creating fractured fairy tales, with 19 students participating.
- A virtual Book Club discussion for adults is scheduled for mid-July. The book that will be discussed is "The Mountains Sings" by Nguyen Phan Que Mai.

**Building & Grounds**

- One of our HVAC units is leaking coolant. A temporary fix has been made for the summer, with a more permanent one planned for fall.
- A piece of flashing came off the entry canopy and punctured the roof.
- Weed Whackers has been working on our irrigation system and other landscaping items.

**Training**

- Attended the Missouri Public Library Directors semi-annual conference virtually on June 5.

**Grants**

- Received a \$30,000 CARES grant. It will provide \$10,000 extra for e-books, hotspots for checkout for two years, a new tablet for Children’s programming, and a wi-fi extender.

**Statistics:** Hoopla use numbers have continued to be very high since March.

**STAFF COMMENTS:** None.

**BOARD COMMENTS:** None.

The meeting adjourned at 5:35 p.m.

Written by

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Administrative Assistant

Approved by

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Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 20 July 2020.

