



TENTATIVE AGENDA

14 May 2020

The next regular meeting of the Joplin Public Library Board of Trustees is Monday, May 18, 2020, at 4:00 p.m. in the Community Room of the Library. The meeting will be streamed live on the Library's YouTube channel, at https://www.youtube.com/channel/UCjifjJk_lCaphjeDLQDH4Ng

- I. **BOARD EDUCATION:** Summer Reading Program 2020 – Children's Librarian Christina Matekel-Gibson
- II. **MINUTES FOR THE April 2020 MEETING**
- III. **EXPENDITURES:**
 - A. Voucher
 - B. Expenditures
 - C. Revenues
- IV. **COMMITTEE REPORTS:** None
- V. **UNFINISHED BUSINESS:**
 1. Closure of the Library due to COVID-19
- VI. **NEW BUSINESS:**
 1. Expiration of term of Board Vice-President Doug Glynn
- VII. **LIBRARIAN'S REPORT:**
 - A. Announcements:
 - B. Statistics:

The Joplin Public Library Board of Trustees meets at 4:00 p.m. on the third Monday of the month. Anyone wishing to address the Board of Trustees must submit a request in writing prior to the regular Board meeting; please contact the Library Administrative Assistant, Lisa E. Brown, at lbrown@joplinpubliclibrary.org. Individuals addressing the Board will be limited to five minutes speaking time.

**LIBRARY MINUTES
BOARD OF TRUSTEES
JOPLIN PUBLIC LIBRARY
20 APRIL 2020**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 4:10 p.m. by President Mary Gaarder. Board Members Mary Gaarder, Doug Glynn, Barbara Hicklin, Nicole Shoaf, David Layne, Lisa Erickson, Jim Fleischaker, Emily Stanley, and Andrea Cullers, and Library Director Jeana Gockley were present.

In light of the COVID-19 pandemic and local and state stay-at-home orders, the meeting was held via Zoom and streamed live on the Library's YouTube channel.

BOARD EDUCATION: None.

MINUTES: Minutes from the regular March 2020 meeting were approved as distributed.
(Erickson/Stanley) 8/0

VOUCHERS: March non-salary expenditures in the amount of \$28,476.59 were approved.
(Fleischaker/Glynn) 8/0

COMMITTEE REPORTS: None.

UNFINISHED BUSINESS:

1. **Kiwanis statue.** Mr. Fleischaker reported that he met with the installer, who determined the best option would be to pour a concrete pad upon which to install the statue. The process will wait until the Library reopens. Mr. Fleischaker also said he has the plaque for the statue.
2. **Library closure due to COVID-19.** The closure had previously been extended until April 24. Currently, a skeleton crew of Department Heads is popping in to complete key tasks. The Mayor and Governor have extended the shelter in place order through May 3. Board Members asked questions regarding decontamination of materials, when to reopen the exterior book drop and when to reopen the Library. Jeana reported that she is conferring with Department Heads on all of the above and looking at a phased reopening. She also reported that there will be a Summer Reading Program, though it will look different from previous years.

The Board agreed to extend the Library closure through May 3 and to adhere to city and state protocols regarding when to reopen.

NEW BUSINESS: None.

LIBRARIAN'S REPORT:

Announcements:

Thank you to staff who are keeping things going during the closure.

Community Engagement

- Library staff are doing their best to make sure patrons know about our digital resources. Most of this is being done through our Facebook account and the Library's website.
- Gave a library update during the City's Live media event on April 15.
- On April 18, KOAM ran a story on library services that are available during the closure.

Programs

- The Children's Department hosted a parent night for Kelsey Norman Elementary on March 3. One hundred and seventy-seven parents and children took part in comic-themed activities.
- Also, on March 3, thanks to a collaboration with the Missouri Humanities Council, we had a French Creole Story of Missouri fiddle program. It included French folktales, haunting ballads and foot-stomping fiddle tunes.

Building & Grounds

- Weed Wackers is readying our property for spring.

Training

- MOSL Library Director Forums
 - COVID-19 Webinars
- Children's & Teen Programming Forums
- New Director's Boot Camp
- Leadership Joplin Zoom

Statistics:

- Patrons may still register for new cards while the Library is closed. Thus far, there have been 50 new registrations, with two of them for non-residents, since April 5.
- Hoopla circulation is way up.

STAFF COMMENTS: None.

BOARD COMMENTS: None.

The meeting adjourned at 4:47 p.m.

Written by

Administrative Assistant

Approved by

Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 18 May 2020.

Plan for Phased Reopening of Joplin Public Library

This plan details what services and procedures will take place during the reopening of the Library. Social distancing guidelines will help staff determine phase implementation. Since it is unknown when restrictions will be lifted it makes it impossible to assign a timeline for when the Library will move into each phase.

Phase One: Ready the Staff & the Facility

Social Distancing Recommendation: Gatherings of no more than 10

Staffing: Administrative, supervisory and custodial staff work in the building, with only one person in a work area at a time

Activities:

- Staff Returns
 - Work with Administrative team to create new procedures & staff training plan
 - View and discuss various training videos (decide which are best for staff to watch when they return):
 - [Trauma Informed Libraries](#)
 - [Mitigating COVID-19 When Managing Paper-Based, Circulating, and Other Types of Collections](#)
 - [Public Libraries Respond to COVID-19: Free Webinar Series](#)
 - [American Libraries Live](#)
 - Emphasize the chain of command communication plan so that staff knows who to turn to for clarification or additional information
 - Emphasize to staff to stay home when ill or if exposed to someone who is ill
 - Allow staff with special health/family considerations to work remotely, if possible
 - Prepare for addressing the mental health needs of staff and patrons
 - Clarify job duties for altered services/shortened hours
 - Determine and discuss health guidelines to be followed such as:
 - What protective measures will be used
 - Enforcement of social distancing - 6 feet apart
 - Cleaning routines
 - Changes in circulation and other procedures that will help guard staff and patron health
 - Consider special hours for vulnerable patron populations
 - Establish shortened or designated library hours for Phase 2-5 activities related to public services
 - Create online/virtual programming and promotion plan
- Prepare facility
 - Clean frequently used surfaces and set up schedule for this cleaning
 - Contact courier regarding reopening plans

- Change settings in integrated library system, interlibrary loan, and other software or technology, as needed (suspend hold notification system for Phase Two)
- Get library in working order
 - Work to catch up on previously delivered shipments and mail
 - Process and catalog new materials
 - Take care of fiscal, personnel, and statistical tasks
- Set up departmental and staff areas to encourage social distancing - 6 feet apart
- Prepare signage for phases 2-5
- Contact vendors to resume ordering/receiving materials.
- Provide limited reference services (via email and social media)

Phase Two: Book drop services restored

Social Distancing Recommendation: Gatherings of no more than 10

Staffing: Administrative, supervisory, custodial, pages and limited other departmental staff

Activities:

- Open exterior book drop
 - Resume Circulation work (checking in and reshelving materials)
 - Determine where returned items are to be quarantined and for how long
- Continue to provide limited reference services (via email and social media)
- Continue processing and cataloging work
- Start online/virtual programming and promotion work
- Post specific reopening dates and service adaptations to social media and website
- Follow strict cleaning/disinfecting guidelines

Phase Three: Limited public services restored

Social Distancing Recommendation: Gatherings of no more than 10

Staffing: All staff work in the building

Activities:

- Offer limited public services
 - Offer curbside pick up services
 - Send hold notification to patrons with existing holds to arrange for those items to be picked up curbside
 - Hours of operation: Monday - Saturday ; 10 am - 2pm
 - Offer reference services and book requests via telephone (hours of operation coincide with curbside pick), email and social media
 - Continue online programming and promotional campaign
 - Increase publicity to re-engage and inform community about library's plans and upcoming programming
 - Encourage patrons to place holds and utilize curbside pick up
 - Restore interlibrary loan services, depending on other libraries and the courier service
- In preparation for Phase Four:

- Set up the circulation desk and other areas in the library to encourage social distancing - 6 feet apart
 - Patron spacing
 - Install plexiglass shields, if needed, or provide face shields
- Move furniture, equipment, etc. to limit group interaction
- Clear children's area of toys
- Determine how to limit traffic into facility
- Prepare signage (Ex: Please wear mask if you have one; Occupancy Limits; Please be quick; Lobby only for now, etc)
- Use the [Square Footage/Occupancy guidelines](#) set forth by City of Joplin ordinance to determine occupancy limits
- Continue to follow strict cleaning/disinfecting guidelines

Phase Four: Additional public services restored

Social Distancing Recommendation: Gatherings of no more than 50

Staff: All staff work in the building

Activities:

- Allow patrons in lobby only
 - Provide a bin out front for returns (keep interior drop closed to continue quarantining of books)
 - Designate and train staff member(s) to allow patrons 1 in/1 out after building reaches capacity and to direct patrons returning items to the designated drop box
 - Install public laptop station in lobby to look for and request library materials
 - Send hold notices via email/text/mail; items may be picked up from the hold shelves
 - Only self-check circulation allowed
 - Telephone reference/research assistance/immediate real time conversations with librarians behind desk (Equipment/Location: a table and laptop located near current Reference area)
- Full interlibrary loan service restored
- Begin planning for future limited, low contact programming and outreach
- Resume passport services with extra precautions (consider having patrons wear mask)
- Provide guidance to patrons regarding social distancing - 6 feet apart
- Continue to follow strict cleaning/disinfecting guidelines; with additional cleanings for high traffic areas
 - Have a person on a continuous loop of sanitizing: copiers, computers, self-checks, counters, doors, keyboards, everything.

Phase Five: Library open to the public with precautionary measures in place

Social Distancing Recommendation: Gatherings of no more than 50

Staffing: All staff work in the building

Activities:

- Begin to allow patrons back in the Library

- Staff member(s) continue to allow patrons 1 in/1 out after building capacity is reached and to direct patrons returning items to the designated drop box
- Provide guidance to patrons regarding social distancing - 6 feet apart
- Social distancing accommodations in place
 - Move or close off public seating and/or computers terminals so a minimum of 6 feet between users is maintained
 - Limit computer time so that sanitation can take place between users
- Follow strict cleaning/disinfecting guidelines
 - Have a person on a continuous loop of sanitizing: copiers, computers, self-checks, counters, doors, keyboards, everything.
- Continue to monitor CDC and other entities for updated guidelines
- Continue and increase online programming and promotion
- Offer low contact programming and outreach services
- Reopen Study and Community Rooms for limited use
- In anticipation of potential future closures, update policies and procedures as needed

Phase Six: Library open to the public; outreach and in-library programs resume

- Resume regular operations including fully incorporating outreach and in-library programming

Joplin Public Library Monthly Voucher

4/2020

TO THE FINANCIAL DIRECTOR

This is to certify that claims against the Joplin Public Library have been examined and approved by the Board of Trustees as follows:

	Vendor	Line#	Amount
Confirmation	HUGO'S INDUSTRIAL SUPPLY	705-9502-560-2015: Janitorial Supplies	44.64
		Line Item Total	44.64
Confirmation	PEARSON-KELLY LEASING	705-9502-560-2835: Equipment Lease & R	125.98
		Line Item Total	125.98
Confirmation	LIBERTY UTILITIES	705-9502-560-3005: Electricity Charges	4,818.41
		Line Item Total	4,818.41
Confirmation	SPIRE	705-9502-560-3010: Gas Charges	169.89
		Line Item Total	169.89
Confirmation	CITY OF JOPLIN (TELEPHONE)	705-9502-560-3015: Telephone Charges	390.23
		Line Item Total	390.23
Confirmation	MISSOURI AMERICAN WATER	705-9502-560-3020: Water Charges	214.24
		Line Item Total	214.24
Confirmation	CITY OF JOPLIN (WASTEWATER)	705-9502-560-3030: Wastewater Charges	110.54
		Line Item Total	110.54
Confirmation	CITY OF JOPLIN (TRASH)	705-9502-560-3035: Sanitation Charges	45.46
		Line Item Total	45.46
Confirmation	GATEWAY PEST CONTROL	705-9502-560-3125: Pest Control	75.00
		Line Item Total	75.00
Confirmation	WEED WHACKERS	705-9502-560-4120: Building Repairs	6,645.00
		Line Item Total	6,645.00
Confirmation	UNIQUE MANAGEMENT SERVICES, INC.	705-9502-560-5150: Collection Services	356.58
		Line Item Total	356.58
Confirmation	COPY PRODUCTS	705-9502-560-5265: Maintenance Contract	102.64
Confirmation	OZARK BUSINESS SYSTEMS	705-9502-560-5265: Maintenance Contract	109.73
Confirmation	PEARSON-KELLY TECHNOLOGY	705-9502-560-5265: Maintenance Contract	110.37
		Line Item Total	322.74
Confirmation	OCLC	705-9502-560-5275: Database Searches	295.32
		Line Item Total	295.32
Confirmation	JOPLIN AREA CHAMBER OF COMMERCE	705-9502-560-6105 Dues & Memberships	550.00
Confirmation	US BANK	705-9502-560-6105 Dues & Memberships	30.00
		Line Item Total	580.00
Confirmation	KRAFT INSURANCE SERVICES	705-9502-560-7305: Liability insurance	1,978.00
		Line Item Total	1,978.00
Confirmation	US BANK	705-9502-560-7407: Programming	199.89
		Line Item Total	199.89
Confirmation	STRONGHOLD DATA	705-9502-560-8315: Computer Equipment	373.01
		Line Item Total	373.01
Confirmation	BAKER & TAYLOR BOOKS	705-9502-560-8405: Library Books and Ma	1,210.49
Confirmation	BRODART COMPANY	705-9502-560-8405: Library Books and Ma	856.89
Confirmation	CHICAGO TRIBUNE	705-9502-560-8405: Library Books and Ma	235.56
Confirmation	GALE/CENGAGE LEARNING	705-9502-560-8405: Library Books and Ma	1,677.07
Confirmation	J.D. POWER	705-9502-560-8405: Library Books and Ma	160.00
Confirmation	MARTHA STEWART LIVING	705-9502-560-8405: Library Books and Ma	32.00
Confirmation	MIDWEST TAPE	705-9502-560-8405: Library Books and Ma	1,689.62
Confirmation	PEOPLE	705-9502-560-8405: Library Books and Ma	225.72
Confirmation	REAL SIMPLE	705-9502-560-8405: Library Books and Ma	43.00
Confirmation	TASTE OF HOME	705-9502-560-8405: Library Books and Ma	19.98
Confirmation	US BANK	705-9502-560-8405: Library Books and Ma	355.80
		Line Item Total	6,506.13

	Vendor	Line#	Amount
<i>Confirmation</i>	ACCIDENT FUND	X705-9502-560-1610: Workers Compensat	804.50
		<i>Line Item Total</i>	<i>804.50</i>
<i>Confirmation</i>	US BANK	X705-9590-560-7407: GFLA12: Programm	274.19
		<i>Line Item Total</i>	<i>274.19</i>
VOUCHER TOTAL			\$24,329.75

ATTEST:

Secretary

President

EXPENSE REPORT
APRIL 2020

705-9502-560	Line Items	Budget FY 2019-20	Expenditures			Remaining Percent
			Apr-20	Subtotal	Balance	
1010	Full Time	679,830.00	53,125.53	271,833.46	407,996.54	60%
1110	Part Time	337,082.00	20,907.93	114,504.59	222,577.41	66%
1505	Holiday Pay	34,226.00	0.00	22,127.25	12,098.75	35%
1510	Longevity Pay	6,000.00	450.00	2,378.54	3,621.46	60%
1520	Vacation Pay	58,390.00	606.02	16,043.63	42,346.37	73%
1565	Sick Pay	22,817.00	173.34	10,347.27	12,469.73	55%
1570	Floating Holiday Pay	3,803.00	0.00	1,175.57	2,627.43	69%
1575	Citizenship Leave pay	300.00	0.00	70.39	229.61	77%
1605	Health Plan	141,295.00	10,127.36	53,511.06	87,783.94	62%
1610	Workers Comp	3,600.00	804.50	1,769.00	1,831.00	51%
1615	FICA	78,253.00	5,531.78	32,520.47	45,732.53	58%
1625	LAGERS	85,729.00	6,112.97	33,887.57	51,841.43	60%
1640	Life Insurance	1,434.00	135.90	720.00	714.00	50%
1645	Dental Insurance	6,874.00	501.44	2,649.36	4,224.64	61%
2005	Cleaning Supplies	150.00	0.00	69.12	80.88	54%
2015	Janitorial Supplies	8,800.00	44.64	4,772.73	4,027.27	46%
2030	Maintenance Supplies	1,860.00	0.00	837.13	1,022.87	55%
2105	Computer Supplies	11,600.00	0.00	2,567.70	9,032.30	78%
2110	Computer Software	18,000.00	0.00	7,641.40	10,358.60	58%
2120	General Office Supplies	3,515.00	0.00	1,644.16	1,870.84	53%
2205	Food & Beverage Supplies	500.00	0.00	0.00	500.00	100%
2310	Professional Materials	1,630.00	0.00	336.60	1,293.40	79%
2315	Library Materials	14,000.00	0.00	184.62	13,815.38	99%
2610	First Aid Supplies	500.00	0.00	443.74	56.26	11%
2815	Public relations	965.00	0.00	0.00	965.00	100%
2835	Equip Lease & Rental	4,946.00	125.98	1,877.34	3,068.66	62%
3005	Electric Charges	80,000.00	4,818.41	35,664.78	44,335.22	55%
3010	Gas Charges	2,500.00	169.89	943.20	1,556.80	62%
3015	Telephone Charges	5,000.00	390.23	2,581.65	2,418.35	48%
3020	Water Charges	9,000.00	214.24	1,777.22	7,222.78	80%
3030	Wastewater Charges	1,500.00	110.54	716.19	783.81	52%
3035	Sanitation Charges	560.00	45.46	227.30	332.70	59%
3125	Pest Control Charges	1,000.00	75.00	450.00	550.00	55%
3205	Postage	7,281.00	0.00	1,903.50	5,377.50	74%
3210	Freight & Delivery	2,830.00	0.00	0.00	2,830.00	100%
4005	Office Equipment Repairs	965.00	0.00	0.00	965.00	100%
4120	Building Repairs	50,000.00	6,645.00	16,065.83	33,934.17	68%
5015	Legal Fees	500.00	0.00	0.00	500.00	100%
5035	Property Tax Services	55,000.00	204.32	50,916.87	4,083.13	7%
5110	Computer & Automated Services	43,310.00	0.00	16,620.15	26,689.85	62%
5150	Collection Agency Services	5,000.00	356.58	1,571.81	3,428.19	69%
5265	Maintenance Contracts & Agreements	4,670.00	322.74	2,575.69	2,094.31	45%
5275	Database Searches	3,800.00	295.32	1,431.61	2,368.39	62%
5290	Makerspace Services	1,000.00	0.00	21.56	978.44	98%
6005	Travel Expenses	6,175.00	0.00	1,634.85	4,540.15	74%
6010	Conferences & Seminars	2,530.00	0.00	45.00	2,485.00	98%
6105	Dues & Memberships	1,161.00	580.00	755.00	406.00	35%

705-9502-560	Line Items	Budget FY 2019-20		Expenditures Subtotal	Balance	Remaining Percent
6115	Educational Materials	150.00	0.00	0.00	150.00	100%
7015	Advertising	150.00	0.00	117.78	32.22	21%
7030	Fees & Permits	16,000.00	0.00	23,042.08	(7,042.08)	-44%
7105	Cash over & Short	15.00	0.00	0.00	15.00	100%
7131	Merchant Card Service Fee	1,300.00	65.31	425.54	874.46	67%
7140	Insurance Premiums	0.00	0.00	0.00	0.00	#DIV/0!
7305	Liability Insurance	2,318.00	1,978.00	1,978.00	340.00	15%
7407	Special Library Programs	13,570.00	199.89	1,827.48	11,742.52	87%
8305	Office Equipment	250.00	0.00	0.00	250.00	100%
8310	Furnishings	3,000.00	0.00	0.00	3,000.00	100%
8315	Computer Equipment	28,000.00	373.01	7,056.74	20,943.26	75%
8405	Library Books & Periodicals	245,735.00	6,506.13	59,002.63	186,732.37	76%
	PROGRAM TOTAL	2,120,369.00	121,997.46	813,265.16	1,307,103.84	62%
9999	Overhead Charges	76,745.00	6,395.42	38,372.52	38,372.48	50%
	TOTAL WITH TRANSFERS	2,197,114.00	128,392.88	851,637.68	1,345,476.32	61%

705-9590-560	State Grant Line Items	Budget FY 2019-20	Apr-20	Expenditures Subtotal	Balance	Remaining Percent
	Summer Reading (special grant)					
7407	Special Library Programs		0.00	419.63		
	SUBTOTAL		0.00	419.63		
	STATE GRANT TOTAL		0.00	419.63		

705-9590-560	Federal Grant Line Items	Budget FY 2019-20	Apr-20	Expenditures Subtotal	Balance	Remaining Percent
	Show-Me Steps (Patricia Crane)					
6005	Travel Expenses		0.00	1,120.87		
6010	Conferences & Seminars		0.00	0.00		
	SUBTOTAL		0.00	1,120.87		
	Summer Reading					
1110	Part time		0.00	0.00		
1615	FICA		0.00	0.00		
7407	Special Library Programs		0.00	0.00		
	SUBTOTAL		0.00	0.00		
	Spotlight on Literacy					
1110	Part time		80.00	1,612.85		
1614	FICA		6.12	123.39		
7407	Special Library Programs		274.19	902.69		
	SUBTOTAL		360.31	2,638.93		
	FINRA					
7407	Library Books and Materials		0.00	1,518.60		
	SUBTOTAL		0.00	1,518.60		
	Targeted Collection (Workforce)					
7407	Library Books and Materials		0.00	1,565.99		
	SUBTOTAL		0.00	1,565.99		

FEDERAL GRANT TOTAL

360.31

5,723.52

Note: Report based on numbers received from the City of Joplin and a Library-generated voucher.

Note: Shaded areas indicate that final numbers from the City of Joplin are unavailable at this time.

**REVENUE REPORT
APRIL 2020**

Account #		FY 19-20 Estimated Revenue	Apr-20	FY 19-20 TO DATE	% OF EST. REVENUE
705-0000-					
400.01-01	R E Tax	1,380,000.00	5,108.16	1,273,607.17	92%
400.01-02	Payment In Lieu Of Taxes	3,000.00	3,001.32	3,001.32	100%
400.01-03	Commercial Surtax	302,500.00	0.00	391,051.90	129%
400.01-04	Financial Inst. Tax	5,000.00	0.00	3,605.08	72%
400.01-05	RR & Utilities-St. Assess.	42,000.00	0.00	64,262.18	153%
440.01-06	Penalties & Interest	8,000.00	402.74	2,795.29	35%
	Tax Revenue Subtotal	1,740,500.00	8,512.22	1,738,322.94	100%
420.02-01	Library Fines	6,000.00	0.00	1,122.76	19%
	Library Fines Subtotal	6,000.00	0.00	1,122.76	19%
430.02-01	Non-Resident Fees	34,000.00	144.30	13,250.71	39%
430.02-02	Book Sales	7,000.00	0.00	1,880.10	27%
430.02-04	Hager Processing	0.00	0.00	0.00	#DIV/0!
430.02-05	Lost Books	9,000.00	0.00	3,941.19	44%
430.02-07	Makerspace Fees	1,000.00	0.00	125.96	13%
430.02-08	Passport Fees	12,000.00	0.00	5,730.96	48%
	Library Fees Subtotal	63,000.00	144.30	19,072.00	30%
	Photocopies, Computer Printing,				
430.14-01	Reader/Printer, Fax	17,500.00	0.00	7,411.60	42%
430.14-04	Vending commissions	775.00	0.00	148.07	19%
	Other User Fees Subtotal	18,275.00	0.00	7,411.60	41%
440.09-01	Interlibrary Loan	10.00	0.00	0.00	0%
	Other Charges Subtotal	10.00	0.00	0.00	0%
450.01-01	General Account Interest Income	40,000.00	6,673.77	33,214.05	83%
450.01-03	Investments Interest Income	7,000.00	1,873.28	20,002.87	286%
	Interest Income Subtotal	47,000.00	8,547.05	53,216.92	113%
450.03-01	Donations to Library	5,000.00	0.00	166.21	3%
450.03-09	Hager Trust Distribution	5,000.00	0.00	0.00	0%
	Donations to Library Subtotal	10,000.00	0.00	166.21	2%
450.06-09	Post Salary	64,287.00	0.00	21,326.20	33%
450.06-11	Miscellaneous	5,000.00	0.00	4,421.04	88%
	Other Income Subtotal	69,287.00	0.00	25,747.24	37%
451.03-01	Donations to Endowment Reserve	2,500.00	0.00	0.00	0%
	Donations to Reserves Subtotal	2,500.00	0.00	0.00	0%
460.02-01	Transfer from General Fund	200,000.00	16,666.67	100,000.02	50%
	City Subsidy Subtotal	200,000.00	16,666.67	100,000.02	50%
470.10-03	Adult Summer Literacy Grant -- GFLA01	10,000.00	0.00	0.00	0%
470.10-06	Spotlight on Literacy -- GFLA12	6,000.00	0.00	2,895.00	48%
	Federal Grants Subtotal	16,000.00	0.00	2,895.00	18%
480.06-01	State Aid	24,054.00	0.00	12,027.25	50%
480.06-03	Athletes and Entertainers Tax	6,489.00	0.00	3,629.30	56%
480.06-05	Show-Me Steps to Career Development	2,000.00	0.00	0.00	0%
	State Aid Subtotal	32,543.00	0.00	15,656.55	48%
490.02-28	FINRA Foundation Grant	5,000.00	0.00	0.00	0%
	Local Grants Subtotal	5,000.00	0.00	0.00	0%

	Operating Revenue Total	2,210,115.00	33,870.24	1,963,611.24	89%
Foundation					
450.01-17	Foundation Checking Interest	0.00	2.79	24.15	#DIV/0!
	Interest Income Subtotal	0.00	2.79	24.15	#DIV/0!
450.03-11	Library Foundation	0.00	0.00	20,427.30	#DIV/0!
	Deposits to Foundation Subtotal	0.00	0.00	20,427.30	#DIV/0!
	Foundation Revenue Total	0.00	2.79	20,451.45	#DIV/0!
Hager					
450.02-01	Unrealized Market Value	0.00	-45,218.71	-66,521.22	#DIV/0!
450.02-03	Realized Gain/Loss	0.00	0.00	0.00	#DIV/0!
	Gain/Loss on Investments Total	0.00	-45,218.71	-66,521.22	#DIV/0!
	Hager Revenue Total	0.00	-45,218.71	-66,521.22	#DIV/0!
	Total Foundation and Hager Revenue	0.00	-45,215.92	-46,069.77	#DIV/0!
	Total Library Revenue	2,210,115.00	-11,345.68	1,917,541.47	87%

Note: Report based on numbers received from the City of Joplin and a Library-generated revenue report.
Note: Shaded areas indicate that final numbers from the City of Joplin are unavailable at this time.

**STATISTICS
APRIL 2020**

	Totals FY 2019	Apr-20	Total to Date	% of 19 Total
Gate Count	239,674	0	81,593	34.0%
Circulation	411,856	40	134,486	32.7%
Overdrive Circulation	32,674	3,657	17,656	54.0%
Unique Overdrive Patrons this month	7,465	734	4,031	54.0%
New Overdrive Users	536	79	347	64.7%
Hoopla Circulation	7,663	1,147	4,687	61.2%
Unique Hoopla Patrons this month	2,439	331	1,688	69.2%
New Cards Issued	3,913	167	1,328	33.9%
Adult Reference Questions	11,005	28	4,414	40.1%
Adult Information/Direction Requests	14,380	1	4,400	30.6%
Children's Reference Questions	3,652	0	825	22.6%
Children's Information/Directional	9,275	0	2,601	28.0%
Teen Reference Questions	199	58	375	188.4%
Teen Information/Direction Requests	2,202	0	354	16.1%
REFERENCE & INFORMATION	40,713	87	12,969	31.9%
ILL Initiated	2,305	0	857	37.2%
ILL Loaned	1,736	0	622	35.8%
TOTAL ILL	4,041	0	1,479	36.6%
Reference Databases Use	184,539	7,273	79,814	43.3%
Adult Public Internet Use	32,710	0	10,729	32.8%
Wifi Unique Individual Users	14,745		0	0.0%
Wifi Sessions	0		0	#DIV/0!
Children's Computer Use	11,391	0	3,809	33.4%
Teen Computer Use	93	3	34	36.6%
Library Tours	13	0	1	7.7%
Tour Attendance	274	0	5	1.8%
Meeting Room Reservations	1,139	0	449	39.4%
Storyroom Reservations	0	0	0	#DIV/0!
Study Room Uses	4,374	0	1,712	39.1%
Story Time	214	0	88	41.1%
Story Time Attendance	5,832	0	2,006	34.4%
Children's Summer Reading Program	17	0	0	0.0%
Children's Summer Reading Attendance	1,082	0	0	0.0%
Children's Programs	136	0	53	39.0%
Children's Attendance	4,384	0	1,668	38.0%
Children's Passive Program	10	0	2	20.0%
Children's Passive Program Attendance	923	0	84	9.1%
Teen Programs	79	0	31	39.2%
Teen Attendance	511	0	227	44.4%
Teen Passive Program	0	0	0	#DIV/0!
Teen Passive Program Attendance	0	0	0	#DIV/0!
Teen Summer Reading Programs	22	0	0	0.0%
Teen Summer Reading Attendance	312	0	0	0.0%

Family Programs	3	0	0	0.0%
Family Attendance	103	0	0	0.0%
Adult Programs	39	0	14	35.9%
Adult Attendance	1,433	0	300	20.9%
Adult Summer Reading Programs	6	0	0	0.0%
Adult Summer Reading Attendance	41	0	0	0.0%
Children's Programs Outside Library	64	0	16	25.0%
Children's Programs Outside Attendance	1,238	0	448	36.2%
Teen Programs Outside Library	4	0	3	75.0%
Teen Programs Outside Attendance	203	0	40	19.7%
Adult Programs Outside Library	4	0	1	25.0%
Adult Programs Outside Attendance	458	0	31	6.8%

Adult Titles Added	4,777	0	1,850	38.7%
Adult Volumes Added	5,680	0	2,099	37.0%
Teen Titles Added	184	0	139	75.5%
Teen Volumes Added	221	0	180	81.4%
Children's Titles Added	1,180	0	974	82.5%
Children's Volumes Added	1,627	0	1,139	70.0%

Total Titles Added	6,141	0	2,963	48.2%
Total Volumes Added	7,538	0	3,418	45.3%
Total Titles Withdrawn	12,185	0	2,032	16.7%
Total Volumes Withdrawn	5,512	0	2,910	52.8%
TOTAL TITLES: COLLECTION	98,799	99,730		
TOTAL VOLUMES: COLLECTION	124,749	125,257		