

**LIBRARY MINUTES
BOARD OF TRUSTEES
JOPLIN PUBLIC LIBRARY
16 MARCH 2020**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 3:59 p.m. in Conference Room 1 of the Library by President Mary Gaarder. Board Members Mary Gaarder, Nicole Shoaf, David Layne (via phone), Lisa Erickson, Jim Fleischaker, Emily Stanley, and Andrea Cullers, and Library Director Jeana Gockley were present.

EXCUSED ABSENCES: Doug Glynn and Barbara Hicklin.

BOARD EDUCATION: None.

MINUTES: Minutes from the regular February 2020 meeting were approved as distributed.
(Fleischaker/Shoaf) 6/0

VOUCHERS: February non-salary expenditures in the amount of \$30,442.99 were approved.
(Shoaf/Fleischaker) 6/0

COMMITTEE REPORTS: Community Relations. Committee Chair Shoaf reported on the meeting held prior to today's Board meeting. MSSU's Ed Outhouse has given Jeana a list of goals the design practicum class will focus on; branding and style guidance are the key items. Committee Chair Shoaf also reported on the initial Friends of the Library meeting, attended by Community Relations Committee Members as well as potential Friends of the Library organizers Karen Gunderman, Jessica Currier, Kathy Lazenby, Dr. Paul Teverow, and Dorothy Willcoxon.

UNFINISHED BUSINESS:

1. **Pest control quotes.** Jeana presented two quotes, with an emphasis on bed bug prevention and regular pest control services. She will provide copies next month, after doing more research.
2. **Kiwanis statue.** The statue has arrived, weighing in at about 300 pounds. The Board evaluated sites and identified one. Mr. Fleischaker will speak with the installers.

NEW BUSINESS:

1. **Epidemic and public emergency policy.** Jeana presented a proposed epidemic and public emergency policy and procedures, in light of the COVID-19 pandemic. The Board discussed the policy and procedures and how to proceed in light of the current pandemic. There was a motion by Ms. Shoaf to approve the policy as edited, second by Mr. Fleischaker. Motion passed. **6/0**

Because of the COVID-19 situation, and in keeping with the policy, Jeana proposed closing the Library, effective March 18. She will touch base with the Board by Friday, April 3 to determine if the closure should continue. The Board consented to closing the Library temporarily.

LIBRARIAN'S REPORT:

Announcements:

Community Engagement

- On our monthly [KSN Living Well](#) spot, on March 3, shared information on the Women Who Made Their Mark Coloring Book that Post is getting ready to release and books that have recently been turned into movies.
- Helped with the MSSU Dress to Impress event on March 4. Four hundred and forty students walked away with professional attire for a job interview or their first career.

Programs

- The Children's Department hosted a parent night for Kelsey Norman Elementary on March 3. One hundred and seventy-seven parents and children took part in comic-themed activities.
- Also, on March 3, thanks to a collaboration with the Missouri Humanities Council, we had a "French Creole Story of Missouri" fiddle program. It included French folktales, haunting ballads and foot-stomping fiddle tunes.

Building & Grounds

- An employee from RE Smith came on March 5 and made the roof repairs.
- American Water reported an irrigation leak on March 5.

Statistics: The Board discussed and asked about Makerspace use.

STAFF COMMENTS: None.

BOARD COMMENTS: Mr. Fleischaker – Will inform the Kiwanis of the Library closure, which will hold up the installation.

The meeting adjourned at 5:31 p.m.

Written by

Administrative Assistant

Approved by

Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 20 April 2020, via Zoom.