

**LIBRARY MINUTES
BOARD OF TRUSTEES
JOPLIN PUBLIC LIBRARY
20 JANUARY 2020**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 4:05 p.m. in Conference Room 1 of the Library by President Mary Gaarder. Board Members Mary Gaarder, Doug Glynn, Nicole Shoaf, David Layne, Lisa Erickson, Jim Fleischaker, and Emily Stanley, and Library Director Jeana Gockley were present.

EXCUSED ABSENCES: Barbara Hicklin.

BOARD EDUCATION: None.

MINUTES: Minutes from the regular November 2019 meeting were approved as distributed. **(Shoaf/Fleischaker) 6/0**

VOUCHERS: November non-salary expenditures in the amount of \$16,537.16 were approved. **(Fleischaker/Stanley) 6/0** December non-salary expenditures in the amount of \$30,821.67 were approved. **(Fleischaker/Stanley) 6/0**

COMMITTEE REPORTS: Community Relations. Committee Chair Shoaf reported on the recent Community Relations Committee meeting. Board Members are requested to submit a few names as potential Friends Group founders, by Feb. 3, to Jeana. The Committee will meet again on Feb. 10. Jeana has put together a brochure spotlighting key Library services; a final one will be created by a design practicum class from MSSU.

UNFINISHED BUSINESS:

1. **Revision of Board bylaws.** Traditionally, the Library Director has served as Board Secretary. Jeana has requested that a Board Member be named as Secretary instead. Motion by Glynn to adopt a revision of the bylaws as proposed, second by Layne, motion passed. **(6/0)**
2. **Electing a Board Secretary.** Nomination of Lisa Erickson as Board Secretary by Jim Fleischaker, second by Emily Stanley. Motion passed. **(6/0)**
3. **Roofing update.** Guarantee Roofing has done water testing in the AMH room. They think they have determined where the roof is leaking but claim Versico is now the keeper of the warranty, as the warranty with Guarantee Roofing expired after two years. The roof has been tarped for now. Jeana contacted Clint with R.E. Smith, who believes Guarantee Roofing is indeed responsible for the roof repairs.

NEW BUSINESS:

1. **Inclement weather/emergency closing policy revision.** Proposal by the Library Director to clarify the previous policy, which called for closing the Library the first day that Joplin R-8 schools close. Motion by Shoaf to accept the revision, second by Fleischaker, motion passed. **(6/0)**

2. **Foundation financials report.** Jeana reported on how she does the book-keeping for the Foundation and Hager accounts.

LIBRARIAN'S REPORT:

Announcements: December & January 2020 (combined because December's meeting was cancelled due to inclement weather)

Community Engagement

- Monthly KSN Living Well spot - Circulation Supervisor Eden Elliott shared information about the Blood Drive and Social Worker visits on December 3 and Jeana shared information about top circulating fiction titles for 2019 and ways to digitally download library materials visits on January 7.
- A press release for the [Workforce Development Grant](#) was issued and picked up by the local media.
- Represented the library at the Chamber's Morning Brew events on December 6 and January 10.

Programs

- The Library's first Sensory-Friendly Awesomeness program for teens was held on November 23.
- A Red Cross Blood Drive was held at the Library on December 12.

Building & Grounds

- Phase II of Landscaping is complete.
- Our Missouri American Water and Liberty Utilities bills are being sent to us each month.

Training

- Eight Library staff toured the Job Center on November 20.
- Attended the Missouri Public Library Directors' Conference in Columbia on December 11-13.
- Have been accepted into the 2020 Leadership Joplin program. A mixer was held on January 9 and the first session kicked off January 16.

Statistics: December is traditionally a slow month.

STAFF COMMENTS: None.

BOARD COMMENTS: The third Monday in February is Presidents Day, when the Library is closed. The next Board meeting will be Monday, Feb. 24.

The meeting adjourned at 5:23 p.m.

Written by

Administrative Assistant

Approved by

Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 24 February 2020, in Conference Room 1 of the Library.