

**LIBRARY MINUTES
BOARD OF TRUSTEES
JOPLIN PUBLIC LIBRARY
18 NOVEMBER 2019**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 4:00 p.m. in Conference Room 1 of the Library by President Mary Gaarder. Board Members Mary Gaarder, Doug Glynn, Nicole Shoaf, Barbara Hicklin, Jim Fleischaker, and Emily Stanley, and Library Director Jeana Gockley were present.

EXCUSED ABSENCES: David Layne and Lisa Erickson.

President Gaarder introduced new Board Member Emily Stanley.

BOARD EDUCATION: None.

MINUTES: Minutes from the regular October 2019 meeting were approved as distributed.
(Shoaf/Fleischaker) 6/0

VOUCHERS: October non-salary expenditures in the amount of \$111,876.55 were approved.
(Glynn/Fleischaker) 6/0

COMMITTEE REPORTS: Community Relations. Committee Chair Shoaf reported on the recent Community Relations Committee meeting. Members developed a list of goals, with two immediate priorities: creating a flier that promotes passport services and meeting rooms, and forming a Friends of the Library group.

UNFINISHED BUSINESS:

1. **Landscaping update.** Final sod should be planted this week. Phase 2 is almost complete. Still have native grasses in some of the beds, but they have been cut back for the winter.

NEW BUSINESS:

1. **Resignation of Board Member.** Amy Koeshall has resigned, effective immediately. The City Council should appoint a new Board Member in January at its informal session.
2. **Revision of Board bylaws.** Jeana suggested that the Board designate a Secretary who is a Board Member, as opposed to having the Library Director serve as Secretary, which is currently the case. This item will appear on next month's Unfinished Business.
3. **Electing a Board Secretary.** Tabled until next month, pending adoption of bylaw revisions.
4. **Signature resolution.** Tabled until Board Secretary is named and a new Board Member is appointed in January.

LIBRARIAN'S REPORT:

Announcements:

Library Resources

- Library staff helped 28 people obtain passports during the month of October.

Community Engagement

- Shared information about the library being a passport acceptance facility and about the From Fine to Fun jewelry exhibit during the Library's monthly spot on [KSN's Living Well](#) - November 5.
- Press releases for two grants - [FINRA](#) and [Show Me Step to Continuing Education](#) were issued and picked up by the local media.
- Represented the library at the Chamber After Hours events on November 14.

Programs

- Author Victoria Price is visiting November 18 at 6 p.m.

Building & Grounds

- Phase II of Landscaping is almost complete.
- David McLean from Guarantee Roofing returned her call about the roof leaks and said someone will come November 19 to fix them.

Training

- Attended the Library Journal Director's Summit in Tulsa on November 6-8.
- Staff Development Day was on November 11.

Statistics: No discussion.

STAFF COMMENTS: None.

BOARD COMMENTS: None.

The meeting adjourned at 5:11 p.m.

Written by

Administrative Assistant

Approved by

Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 16 December 2019, in Conference Room 1 of the Library.