

**LIBRARY MINUTES  
BOARD OF TRUSTEES  
JOPLIN PUBLIC LIBRARY  
15 OCTOBER 2018**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 4:01 p.m. in Conference Room 1 of the Library by Board President William Pate. Board Members William Pate, Doug Glynn, David Layne, Amy Koeshall, Mary Gaarder, Lisa Erickson, Barbara Hicklin, and Jim Fleischaker, and Library Director Jacque Gage were present.

**EXCUSED ABSENCES:** Nicole Shoaf.

**BOARD EDUCATION:** Assistant Circulation Supervisor Evan Martin reported on the Library accepting passport applications. In the six weeks that the Library has been doing passports, 55 applications have been accepted, and approximately \$1,973.00 has been generated.

**MINUTES:** Minutes from the regular September 2018 meeting were corrected. **(Glynn/Layne)**  
**7/0** Minutes from the regular September 2018 meeting were approved. **(Erickson/Layne) 7/0**

**EXPENDITURES:** September non-salary expenditures in the amount of \$35,655.81 were approved. **(Fleischaker/Hicklin) 7/0**

**COMMITTEE REPORTS:** None.

**UNFINISHED BUSINESS:**

1. **Speed bumps.** Have been ordered but have not arrived. City will install them and make signage.

**NEW BUSINESS:**

1. **Landscaping.** Jacque and Barbara Hicklin met with Larry Johnson of Weed Whackers, the Library's landscaping company. He is preparing bids to install turf. The proposal will involve revamping the irrigation system.
2. **FY19 budget.** The Board discussed the proposed revenues and expenses for FY19. The Board tabled further action on the budget until an Oct. 22 special meeting.

**LIBRARIAN'S REPORT:**

**Announcements:**

- Five Department Heads attended MLA last week.
- Next week the U.S. Passport Office is offering training here.
- Nov. 12, the Library will be having "Homeless Institute" training for Staff Day. Up to about 40 from other libraries will be attending. MOSL is giving a grant for most of this training.

- U.S. Bank Foundation account is closed. One bit of the Hager account is still there awaiting transfer. Wells Fargo advised giving them until the end of the month to complete the transaction.
- Children’s Assistant Christina Matekel-Gibson is attending Family Place Training in New York this week.
- IT Manager Lee Cushing is attending the MOREnet conference this week.
- Held a City Employee flu shot clinic at the Library. Community Clinic of Southwest Missouri offered a free community flu shot clinic today. Seventeen people came, including two families needing help in Spanish. A later flu shot clinic is scheduled for October 24, 4-6 p.m.
- A teacher from the Lamar Area Vo-Tech used her professional development day to include visiting the Library’s Makerspace. She would like to include a laser cutter/etcher for her graphic design program.
- A couple of staff members are dealing with family medical emergencies.
- Electric car charging for the last quarter was just under 500 kwh.

**Statistics:** Jacque reviewed the statistics. Circulation is up over last year. Meeting rooms and study rooms are way up.

The meeting adjourned at 5:16 p.m.

Written by

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Administrative Assistant

Approved by

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Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 19 November 2018, in Conference Room 1 of the Library.