

# JPL Makerspace Policies + Rules

## GENERAL:

- Anyone under the age of 18 must be accompanied by an adult at all times when in the makerspace.
- No food in the makerspace.
- Non-alcoholic drinks are permitted, so long as they are covered and kept on the counter.
- Patrons are expected to adhere to Joplin Public Library's "Library Rules for Patrons." Failure to do so may result in loss of makerspace privileges.
- Makerspace hours vary and are different than the library's general operating hours. Patrons are expected to leave the makerspace when the makerspace closes, as informed by makerspace/library staff.
- Patrons who are "no-shows" for makerspace appointments will lose their appointment-making privileges after the second "no-show."

## EQUIPMENT USE:

- The Epilog Zing Laser cutter/engraver is available BY APPOINTMENT ONLY--no exceptions! To make an appointment, call 417-623-7953 x1041.
- During open hours, makerspace equipment (excluding the Epilog Zing Laser) is available for up to two hours on a first come, first serve basis.
- When 3D printing or using the button press, filament and supplies provided by the library must be used.
- A small cost-recovery fee applies to the use of consumables (e.g. 3D filament, button-making supplies) when applicable. Patrons must bring their own (staff-approved) materials when using all other makerspace equipment.

- Patrons are responsible for completion of their own projects and may not leave projects for makerspace/library staff to complete.
- Patrons may NOT download and install software on makerspace computers. Makerspace/library staff will NOT download and install software on makerspace computers on behalf of patrons.
- Patrons are expected to use makerspace equipment in accordance with the manufacturer's suggested safety precautions.
- At its discretion, staff reserves the right to disallow the use of any tools, equipment, or consumable materials, or to halt, delete, or disallow the creation of items that could harm makerspace equipment or that violate any library policy. Makerspace equipment may NOT be used to create weapons.



**Joplin Public Library**