

**LIBRARY MINUTES
BOARD OF TRUSTEES
JOPLIN PUBLIC LIBRARY
21 AUGUST 2017**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 4:01 p.m. in Conference Room 1 of the Library by Board President William Pate. Board Members Dorothy Willcoxon, Doug Glynn, Bobbi Myers, Nicole Shoaf, Amy Koeshall, Mary Gaarder, and Lisa Erickson, and Library Director Jacque Gage were present. Also present was Children's Librarian Tammie Benham.

EXCUSED ABSENCE: David Layne.

BOARD EDUCATION: Children's Librarian Tammie Benham presented a recap of the Summer Reading Program for the Children's and Teen's Departments.

MINUTES: Minutes from the regular July 2017 meeting were approved as distributed.
(Gaarder/Glynn) 7/0

EXPENDITURES: July non-salary expenditures in the amount of \$46,391.63 were approved.
(Willcoxon/Gaarder) 7/0

COMMITTEE REPORTS: None.

UNFINISHED BUSINESS:

1. **Signing of Board signatory resolution.** Jacque presented the signatory resolution for Board members to sign.
2. **Update on old building.** The building is empty. This Friday, Jacque will do a walk-through with the insurance people, and after that, we'll be done with the old building.

NEW BUSINESS:

1. **Discussion of additional patron card types.** Currently, Joplin residents who live within the library district pay property taxes that cover the cost of their library use; people who live outside the library district must pay a \$50 non-resident fee because they are not paying property taxes to support the library. The aunt of a college student has asked for a special payment plan for college students who don't live in dorms. (Students who live in dorms are able to obtain cards.) For \$12.50, non-resident college students could get a modified card valid for three months, much like a visitor's card. They would have the option to renew the card every three months. There was a motion by Myers to issue college cards on a quarterly basis, second by Willcoxon. Motion passed. **(7/0)** There was a motion by Gaarder to change the visitor's card to be one-quarter of the standard non-resident fee, to be paid quarterly. Second by Koeshall. Motion passed. **(7/0)** There is the possibility of creating a young adult/child non-resident fee at a reduced rate, to be supplemented by a special grant.

- Such a card would be limited to Joplin R-8 and Catholic School students who live outside the library district. There was a motion by Shoaf to create a special card for students who attend a Joplin school but live outside the library district, with the same restrictions as a summer reading card. Second by Glynn. Motion passed. (7/0)
2. **Updating unattended child policy.** Currently, children not yet 6 years old must be accompanied by an adult at all times. Children 8 years or older may not be left in the building without a responsible caregiver. Motion by Willcoxon to change policy to children under the age of 8 must be accompanied by an adult caregiver. Children 10 years of age or younger may not be left in the building without a responsible caregiver. Second by Myers. Motion passed. (6/1)
 3. **Request for additional capital improvements funds for tables and chairs.** Jacque requested funds for three tables, eight to ten chairs made for children, and two more infant mats. Motion by Myers authorizing Jacque to purchase the needed capital improvements, of three tables, eight to ten chairs and two infant mats. Second by Glynn. Motion passed. 7/0
 4. **Signature form for Hager fund.** Not available to sign.

LIBRARIAN'S REPORT:

Announcements:

- The Library is featured in the Chamber of Commerce's new publication. Also, photos for an article in the August issue of Show Me magazine were shot in the Library. The same issue also featured photos from the Library's First Friday Coffee.
- Had Lunch on the Lawn with eclipse viewing. Gave out 300 pairs of eclipse glasses on a first come, first served basis, with children getting first priority. Many people left as soon as they got their glasses, but many also stayed. Served popcorn and cold water.
- Doing lawn-care bids.
- Adult Makerspace getting closer to being functional.
- There will be a ribbon cutting dedication for Jorge Leyva's sculpture, located adjacent to the Library parking lot.
- Had a grant monitoring visit for the Summer Reading grant and passed with no problems.
- Drive-up book drop: A Board Member feels it doesn't work properly; it can't be reached from some cars. Jacque has contacted Tech Logic about remedying the problem.
- The Library has been invited to decorate a City Hall window for the annual holiday display. The Library respectfully declines.
- September Board meeting: Administrative Assistant Lisa Brown, who generates all the Board reports and takes the minutes, will be out of the country for the regularly scheduled meeting. Motion by Erickson to change the meeting from September 18 to September 25 to accommodate someone who will be out of the country. Second by Glynn. Motion passed. (7/0)

Jacque presented outgoing Board Member Bobbi Myers with a plaque of recognition for her years of service on the Library Board.

Statistics: No discussion.

The meeting adjourned at 5:58 p.m.

Written by

Administrative Assistant

Approved by

Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 25 September, in Conference Room 1 of the Library.