

**LIBRARY MINUTES
BOARD OF TRUSTEES
JOPLIN PUBLIC LIBRARY
12 FEBRUARY 2018**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 4:02 p.m. in Conference Room 1 of the Library by Board President William Pate. Board Members Bobbi Myers, Doug Glynn, David Layne, Nicole Shoaf, Amy Koeshall, Mary Gaarder and Lisa Erickson, and Library Director Jacque Gage were present.

EXCUSED ABSENCES: Dorothy Willcoxon.

MINUTES: Minutes from the regular December 2017 meeting were approved as distributed. **(Layne/Myers) 7/0** Minutes from the special January 2018 meeting were approved as distributed. **(Glynn/Gaarder) 7/0**

EXPENDITURES: December non-salary expenditures in the amount of \$32,086.06 and January non-salary expenditures in the amount of \$31,757.09 were approved. **(Erickson/Shoaf) 7/0**

COMMITTEE REPORTS: Administration and Finance. The Committee met with Stiffel Nicholas, Edward Jones and Wells Fargo because the Library is considering removing the Foundation and Hager accounts from U. S. Bank. The committee needs to create an investment policy. It will meet after today's Board meeting and should have more information at next month's Board meeting.

UNFINISHED BUSINESS:

1. **Wyland mural.** No movement on the mural.
2. **Tech Logic.** A piece for the drive-up book drop has to be specially fabricated, no estimated date yet.
3. **Student cards.** The Library received a grant to provide library cards to Joplin students who live outside the city limits and are on free/reduced lunches. Moving forward with this.

NEW BUSINESS:

1. **Attorney selection.** Chuck Brown has provided three names of potential attorneys for the Library. He suggested that the Board form a committee, contact the attorneys in the order he gave their names and meet with them. The Administration and Finance Committee will handle this matter.
2. **Real estate taxes.** The Library is being assessed real estate taxes on the property on which the Library sits.
3. **Amending general rules about children in the Children's Department (Library policy manual).** The following changes are proposed: "Families may use the Family Computer Room upon request at the Children's Service Desk. A child must be

- accompanied by an adult 18 years or older to use this computer.” Motion by Gaarder to accept the proposed changes, second by Erickson, motion passed. (7/0)
4. **Circuitry in the community room.** Community Room East is running on one circuit. Jacque would like to pursue getting another circuit installed. The Board agreed she will need to investigate.
 5. **Weather policy.** The Library does not have a set policy on when to close due to inclement weather. Jacque suggested that it follow the school closings: If Joplin schools close, the Library closes for the first day. For subsequent days, she will consider late openings and early closings. She will write a policy for the Board to consider next month.
 6. **Blood pressure clinics.** The Community Clinic will offer monthly blood pressure clinics at the Library. March 7 from 10 a.m.-noon is the first clinic.
 7. **Library Advocacy Day.** Supposed to be Feb. 6-7. Cancelled due to inclement weather but will be rescheduled. Jacque urged Board Members to attend if scheduling allows.

BOARD EDUCATION: Board Members viewed a library advocacy video.

LIBRARIAN’S REPORT:

Announcements:

- Lift usage thus far: Training, plus three times. The filters are finally changed.
- Workers comp claim: When investigating lifts, Jacque has an “incident.” Went to Freeman Occumed. Thumb was splinted.
- Three grants submitted: Web site grant, Racing to Read, and Spotlight on Literacy.
- 1,000 Books Before Kindergarten kicked off. Popular program thus far.
- Hoopla: Probably going to implement. What remains to work out is what and whose portion of the collection development budget will go toward this.
- MPLD in Joplin: Toured and selected hotel. Slated for June 2019.
- Joplin Makers moving out of the Chamber of Commerce’s building. Working on a collaboration with them and our Makerspace.
- Post Art Librarian Jill Sullivan is working with the MSSU Art Department about finding an intern/part-time employee for 15 hpw in the Makerspace.
- Jill has an intern from MSSU working on the Local History/Genealogy archives that Post and Joplin Public Library merged. She says it is working out well.
- Have requested a bandwidth upgrade from MoreNet.
- Work still being done on the HVAC system.

Statistics: Discussion of the meeting rooms.

The meeting adjourned at 5:31 p.m.

Written by

Administrative Assistant

Approved by

Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 19 March, 2018, in Conference Room 1 of the Library.