

**LIBRARY MINUTES
BOARD OF TRUSTEES
JOPLIN PUBLIC LIBRARY
20 FEBRUARY 2015**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 10 a.m. in the Library's Large Meeting Room by Vice-President Bill Pate. Board Members Charles Parker, Doug Glynn, Dorothy Willcoxon, Bobbi Myers, Jill LaGasse, and David Layne, and Library Director Jacque Gage were present. Leslie Simpson, Director of the Post Memorial Art Reference Library, was also present, as was Jim Stufflebeam with Sapp Design Associates.

Excused absences: Courtney Dermott and Ellen Eastman.

I. SPECIAL GUEST: Jim Stufflebeam presented a document summarizing what has happened thus far and the list of players.

Process:

- Visioning and strategic planning is current stage of process. Next session is March 9-11. March 24-25 will be more review meetings.
- Subgroups will see designs and have chance to sign off. Designs then will go to a City Council work session in April for discussion and examination. The hope is for a vote at a May Council meeting.
- Designs then go to the EDA for review, with the hope that by October they will be out for bid. After a four-week bidding period, the Council will approve a bid, and construction begins. Site work must start by Nov. 22, 2015. The goal is for the building to be finished in early 2017, with a grand opening in spring 2017.

Budget:

- total budget is \$25 million: \$20 million is EDA grant, \$5 million is City match.
- Trying to determine how much of that is dedicated just to the building, not landscaping, engineering, etc.
- Even if the project can produce a bigger building, it needs to be one that the Library and City can afford to sustain.

Site status:

- Four State Homes is committed to developing the adjacent area, which most likely won't be done until after the Library opens.

Considerations:

- use of service areas; moving away from big desks is the norm.
- meeting room locations
- coffee shop
- care/maintenance agreements: upkeep of landscaping, parking lot, connecting trails, etc.
- maintaining the building, having sufficient operating costs and providing service and programs with current revenues.

II. BOARD EDUCATION: Library Advocacy Day. Jacque attended out of concern for the Governor's with holds of library funding, which essentially has been pulled from the 2016 budget. Spoke with some legislators and left information with others. As result of librarians' presence, the House Committee for Appropriations-General Administration has approved committee amendments to HB 12 and will now send the bill and recommended amendments to the full House Budget Committee. In one single amendment, the committee added \$1,390,113 in state aid to the Governor's recommendation of \$723,776. In addition they added a line for REAL totaling \$3,109,250. This bill simply gives libraries what they received last year. Board members are still encouraged to write the Governor and their legislators asking that there be no with holds.

III. MINUTES. Minutes from the January 2015 were approved as e-mailed. **(Dot/David) 6/0**

IV. EXPENDITURES: January 2015 non-salary expenditures in the amount of \$36,964.38 were approved. **(Glynn/Willcoxon) 6/0**

V. COMMITTEE REPORTS: None

VI. UNFINISHED BUSINESS:

1. New building report: see Jim's discussion
2. Review of focus groups: Board provided with notes from sessions to review at their leisure.

VII. NEW BUSINESS:

1. March 9-11 meetings with consultant and architect: see Jim's discussion
2. New Building Construction Subcommittee: Jacque suggested allowing the standing Building and Grounds committee to remain, but appointing a new (temporary) subcommittee. Motion to that effect by Glynn, second by Parker, motion passed. **(6/0)** Vice-President Pate appointed Jill LaGasse, David Layne, Dot Willcoxon and Bobbi Myers.

VIII. LIBRARIAN'S REPORT:

- First full inventory in years is almost complete, thanks to Linda Cannon.
- Closed this past Monday due to weather.
- At Jacque's request, the City has created a new map of Joplin library card holder households of those active within the past 12 months.
- The Library has been named as a beneficiary of the Roger K. Fisher Irrevocable Trust. Unsure at this time the amount it will eventually be. The Library already has a perpetual book fund in Mr. Fisher's name.
- Texas Library Association Meeting, April 15-17 in Austin. The strategic planning consultant has encouraged Jacque to attend the TLA meeting in Austin, April 15-17. He says it is the third largest library trade show in the U.S. and would be beneficial. Dot suggested that someone from the building committee also attend, if possible. Motion by Willcoxon to send Jacque to TLA, second by Glynn, motion passed. **6/0**

- For the next six weeks, Jacque is taking the last course to complete her ALA-CPLA certification. Afterward, she will have to submit portfolio work. Won't find out until July if certification is granted.
- Communications committee for the new building project:
 - Lynn Onstot: committee head, traditional media
 - Cari Rerat and Stephanie Cope handling social media: Facebook, Twitter, Instagram, YouTube
 - Lee Cushing: website
 - Jacque: public speaking, etc
- WTI came for information and assistance in setting up their small library.
- Wil Callaway from Local History has resigned. His wife was transferred.

IX. STATISTICS: New registrations, interlibrary loans, and reference questions are up from this point last year. Overdrive use is static right now.

Bobbi asked for discussion of the strategic planning consultant's suggestions to the Board that they need to find new ways to increase library revenue. Jacque hopes that the new facility will allow shifting personnel to other areas. She said that, while sales taxes are a great idea, statutorily the Library can't pursue this option right now.

Doug mentioned using volunteers. While the Library currently uses them for shelving, programming and minor tasks in Technical Services, Jacque is not comfortable allowing volunteers great responsibility because of privacy and accountability issues.

Jacque reminded everyone that the next Board meeting is March 9 to discuss the Library project. The regularly scheduled, monthly meeting will be March 16.

X. At this time, Jacque requested that the Board consider a motion to convene in closed session under 610.021 RSMo to discuss personnel matters. Motion by Willcoxon to move into closed session, second by Myers, motion passed with a roll call vote. **(6/0)**

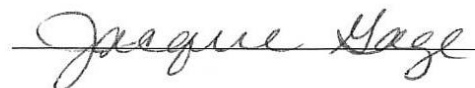
The meeting adjourned at 12:40 p.m.

Written by



Lisa E. Brown
Administrative Assistant

Approved by



Jacque Gage
Secretary

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 16 March, in the Large Meeting Room of the Library.

