

**LIBRARY MINUTES
BOARD OF TRUSTEES
JOPLIN PUBLIC LIBRARY
21 JANUARY 2019**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 4:00 p.m. in Conference Room 1 of the Library by Board President William Pate. Board Members William Pate, Doug Glynn, David Layne, Nicole Shoaf, Amy Koeshall, Mary Gaarder, Barbara Hicklin, and Jim Fleischaker, and Library Director Jacque Gage were present. Also present were IT Manager Lee Cushing and Technical Services Librarian Leslie Hayes.

EXCUSED ABSENCES: Lisa Erickson.

BOARD EDUCATION: IT Manager Lee Cushing presented on Chat 'n Craft, a program in which crafters meet to work on various projects and have conversations. It was established in 2006, with Lee overseeing it since 2007. The group averages 8-12 members per meeting and is the longest-running regular adult program at the Library.

MINUTES: Minutes from the regular December 2018 meeting were approved.
(Gaarder/Shoaf) 7/0

EXPENDITURES: December non-salary expenditures in the amount of \$35,583.75 were approved. **(Hicklin/Layne) 7/0**

COMMITTEE REPORTS: None.

UNFINISHED BUSINESS:

- 1. Post Art Library and Joplin Public Library Memorandum of Understanding.** The two Boards have discussed a MOU, but nothing has been put into writing or ratified. A MOU has been drafted but is not complete. It has been sent to the Post Board and distributed to the JPL Board. There will be more to consider once the Post Board and Chuck Brown have examined it.
- 2. Library picture.** The JPL Board had previously approved the purchase of a professional photo of the Library building. It has been ordered and received. Jacque showed it to the Board. Post Art Library Director Jill Sullivan has helped select a location, on a wall by the newspaper display shelves.
- 3. New Library Director search.** The Board needs a Search Committee to work with Bradbury-Miller Associates during the search for a new Library Director. Bill appointed Amy Koeshall, Barbara Hicklin, and Mary Gaarder to the committee, with himself as Ex Officio.

NEW BUSINESS: None.

LIBRARIAN'S REPORT:

Announcements:

- Have asked Weed Whackers for proposals for the north side of the building and the iris bed. They will be beginning the south and west sides of the lawn when the weather is conducive.
- Speed bumps installed. The question now is whether to post signs for both, or only on the east side. The City thought perhaps only on the east drive because it is longer and will require signs from both directions. The north speed bump has less space for building up speed.
- Board picture: Might consider getting a picture of the entire Board for the search process.
- Naming rights: Signage finished by Sign Designs. The Unconference Room has been named the Ned B. Chase, Jr., M.D. Room, and Study Room 1 has become the Lance and Sharon Beshore Room.
- Will attend her last Librarians Anonymous meeting tomorrow.
- Final dates: Taking vacation days Jan. 31 and Feb. 1 for orientation at OCC, working Feb. 2 and 3 for last days, then starting at OCC Feb. 4.
- Trying to finish up briefing book for new director and doing some file maintenance and storage room cleaning.
- Staffing changes: Children’s Librarian Tammie Benham’s last day is Jan. 25; Senior Children’s Assistant Christina Matekel-Gibson has been promoted to Children’s Librarian. This change has set off the potential for more staffing changes, but it is hoped to keep them all in-house.

Statistics: Some categories are up from 2018, some are down.

The meeting adjourned at 5:01 p.m.

Written by

Administrative Assistant

Approved by

Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 11 February 2019, in Conference Room 1 of the Library.