

**LIBRARY MINUTES  
BOARD OF TRUSTEES  
JOPLIN PUBLIC LIBRARY  
17 DECEMBER 2018**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 3:58 p.m. in Conference Room 1 of the Library by Board President William Pate. Board Members William Pate, Doug Glynn, David Layne, Nicole Shoaf, Amy Koeshall, Mary Gaarder, Lisa Erickson, Barbara Hicklin, and Jim Fleischaker, and Library Director Jacque Gage were present.

**EXCUSED ABSENCES:** None.

**MINUTES:** Minutes from the regular November 2018 meeting were approved.  
**(Gaarder/Shoaf) 8/0**

**EXPENDITURES:** November non-salary expenditures in the amount of \$28,351.26 were approved. **(Shoaf/Glynn) 8/0**

**COMMITTEE REPORTS:** None.

**UNFINISHED BUSINESS:**

1. **Review of budget: changes to Page wages.** Jacque has adjusted the budget to reflect increases to Page wages. She took money from the public relations line to accommodate the change. Motion by Fleischaker, second by Hicklin, to approve the budget revision. Motion passed. **(8/0)**
2. **Staff education attainment.** Jacque provided information on degrees held by staff members.
3. **Property taxes by parcel.** Barbara Hicklin researched the land the Library sits on. The library property is made up of 15 different parcels.
4. **Landscaping.** Weed Whackers has provided a bid to remove the prairie grass from the west and south portions of the property, redo the irrigation system and plant sod. The bid is for \$17,500. Jacque had budgeted \$50,000. Motion by Hicklin, second by Erickson to accept the bid. Motion passed. **(8/0)**

**NEW BUSINESS:**

1. **Call with Bradbury Miller Associates.** Bradbury Miller Associates is a library executive search firm. Dan and JoBeth Bradbury entered the meeting at 4:35 p.m. via Zoom. The initial proposal was three paragraphs long, with two levels of search. The Bradburys explained the two levels to the Board. The phone call ended at 5:13 p.m. Motion by Glynn to request a detailed proposal from Bradbury Miller Associates, second by Fleischaker. Motion passed. **(8/0)**
2. **Interim director.** The Board will seek suggestions from Bradbury Miller Associates.

**3. Post Art Library and Joplin Public Library Memorandum of Understanding.**

The last one was drafted in 1981. A new one to reflect the changes in the new building hasn't been codified yet. It is in process.

**LIBRARIAN'S REPORT:**

**Announcements:** None.

**Statistics:** No discussion.

President Pate mentioned a letter from an area resident that the Board received. It will be distributed to Board members. He will write a reply, get the Board approval and mail it.

The meeting adjourned at 5:31 p.m.

Written by

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Administrative Assistant

Approved by

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Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 21 January 2019, in Conference Room 1 of the Library.