

**LIBRARY MINUTES
BOARD OF TRUSTEES
JOPLIN PUBLIC LIBRARY
20 AUGUST 2018**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 4:00 p.m. in Conference Room 1 of the Library by Board President William Pate. Board Members William Pate, Doug Glynn, David Layne, Nicole Shoaf, Amy Koeshall, Mary Gaarder, Lisa Erickson, Barbara Hicklin, Jim Fleischaker, and Library Director Jacque Gage were present. Teens' Librarian Beth Snow and Children's Librarian Tammie Benham were also present.

BOARD EDUCATION: Beth Snow and Tammie Benham reported on the 2018 Summer Reading Program.

MINUTES: Minutes from the regular July 2018 meeting were approved as distributed. (Glynn/Fleischaker) 8/0

EXPENDITURES: July non-salary expenditures in the amount of \$28,150.26 were approved. (Gaarder/Shoaf) 8/0

COMMITTEE REPORTS: None.

UNFINISHED BUSINESS:

1. **Review of Wells Fargo investment statements.** Treasurer David Layne reported that Wells Fargo has taken over the Hager and Foundation accounts and invested the money. Last month the Joplin Library Foundation made around \$7,000. All Hager CDs have moved over, and one will mature in December.
2. **Speed bumps.** Waiting to hear back from the City. Also, the Library's 20th St. entrance is blocked off to prevent cut-through traffic during the street work at 20th and Connecticut.
3. **"Safe harbor" policy.** The Board discussed the policy at the last meeting. Motion by Fleischaker to incorporate the "safe harbor" policy into Library policy. Second by Gaarder. Motion passed. 8/0
4. **Bylaw change.** Last month the Board discussed a possible bylaw change to allow for electronic participation in meetings, such as with Zoom. Motion by Hicklin to approve the bylaw change. Second by Shoaf. Motion passed. 8/0

NEW BUSINESS: None.

LIBRARIAN'S REPORT:

Announcements:

- Fines:
 - Waived around \$95,200.

- Still have around \$345,000 on the books, in the form of lost items, administrative charges and collection fees.
- Have established a “guilt” box for donations in case people want to assuage guilt over lateness of materials.
- Generally well accepted. Some people did not listen, however, and thought ALL fines were abolished.
- Building:
 - Several leaks. Roof people say it’s the HVAC, HVAC people say it’s the roof. RE Smith is to tackle this one.
 - Several chairs sent back for repair under warranties.
 - Several doors are out of alignment. RE Smith is working on them.
 - Learned more about the quirks of the lighting system after electrical outages.
- Student non-resident card information will be sent home with Joplin students who are on the R-8 backpack program due to food instability. This information will go out in September in the first backpack of food.
- 15 KCUMB students were here to work in July for a morning. That evening, Reference Assistant Cheryl Smith and Administrative Assistant Lisa Brown represented the Library at KCUMB’s welcome to Joplin event for students and their families.
- Passports begin Sept. 4.
- Saturday mail delivery problems solved.
- Custodian Daniel Powell fell on the job, resulting in a worker’s compensation claim. He needed surgery. Today is his first day back at work.
- The Library will be featured in American Libraries library design showcase edition. They also are planning to feature the project on one of their monthly podcasts.
- The Library’s AED, funded by a grant from Firehouse Subs, has been installed. The Department Heads have received training and will instruct their staff.
- Rotary is meeting at the Library Friday morning.
- Reminder that the September meeting will be on the 24th instead of the 17th because Jacque will be out of the office.
- Hosted a Title Talks for area libraries, put on by book vendor Baker & Taylor. They also brought in Sharon Draper, a nationally known award-winning author. There were about 40 people present.
- Former Board Member Dorothy Willcoxon was unable to come to today’s meeting to receive a plaque for her years of service on the Board. She was in the Library today, so Jacque presented it to her. A picture was taken and uploaded to the Library’s Facebook page.
- The new web site is up and running. A few tweaks are still needed. The company is working on a meeting reservation system, too, as the commercial product built into our time/print system was not working.
- The Library will need to order new patron cards. Thought it would be fun to have special cards for children getting their first library card. Will host a contest for children in sixth grade and under to design a library card.

- Hoopla kicks off Sept. 4.

Statistics: We had the first full month of gate counts using the complete scanning. The gate count is higher as a result. Still trying to get statistics for Wi-Fi sessions, but current reporting system won't allow for collection.

The meeting adjourned at 5:19 p.m.

Written by

Administrative Assistant

Approved by

Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 24 September 2018, in Conference Room 1 of the Library.