

**LIBRARY MINUTES
BOARD OF TRUSTEES
JOPLIN PUBLIC LIBRARY
20 NOVEMBER 2017**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 4:00 p.m. in Conference Room 1 of the Library by Board President William Pate. Board Members Dorothy Willcoxon, Doug Glynn, David Layne, Nicole Shoaf, Amy Koeshall, and Mary Gaarder, and Library Director Jacque Gage were present.

EXCUSED ABSENCES: Bobbi Myers and Lisa Erickson.

MINUTES: Minutes from the regular October 2017 meeting were approved as distributed. **(Shoaf/Koeshall) 6/0** Minutes from the October 2017 closed session were approved as distributed. **(Shoaf/Layne) 6/0**

EXPENDITURES: October non-salary expenditures in the amount of \$118,181.95 were approved. **(Willcoxon/Shoaf) 6/0**

COMMITTEE REPORTS: None.

UNFINISHED BUSINESS:

1. **Tech Logic: Moving the small AMH.** No news yet. The maintenance agreement has been paid.

NEW BUSINESS:

1. **Salary scale issues.** The 2% COLA status changes were sent to City Hall, along with the salary scale. There are problems with the scale. Jacque is working with Finance Director Leslie Haase to fix the problems. Leslie has issued a 2% raise across the board.
2. **Community relations.**
 - a. President Pate spoke with the Mayor before the City Council meeting two weeks ago. The Mayor expressed concern about the weeds on the library property. However, the lawn care company has been weeding energetically. President Pate will be in touch with the Mayor.
 - b. A conversation President Pate had with his plumber prompted him to wonder whether the Library needs to reach out to segments of the population we might be missing. Jacque is open to ideas. Dorothy Willcoxon suggested a column in the paper.
3. **Wyland mural.** The Orca Calling mural, donated by Art Weiss, was mounted on a wall at the old library. Mr. Weiss would like to donate another copy of the mural to the present building. He would like it displayed above the Circulation area, but

Jacque wonders if the vending area would be a better fit. She asked for Board input. Board members exited the conference room to view the spaces in question, then returned. There was a motion by Shoaf to install the new mural in the vending area, reserving the space behind Circulation for Library use only. Second by Willcoxon. Motion passed. **6/0**

LIBRARIAN'S REPORT:

Announcements:

- The Saturday after Thanksgiving, staff will begin decorating for Christmas.
- A 20 hpw week maintenance worker has been hired. The Library will have coverage all hours of operation during the week, plus the weekend cleaner.
- Leslie Hayes will be attending PLA's Leadership Academy in Chicago. She will have to do a community outreach project and has already envisioned one.
- There has been a huge donation of books from the Disney Company. Some will be added to the collection, and some will be used for summer reading incentives.
- Staff Day was Nov. 10. The Missouri Department of Mental Health offered a session on mental health first aid, dealing with people in crisis. There was no cost to the Library.
- Derek Moser, assistant circulation supervisor, has been hired as Library Director for Ozark Christian College. He will resign, effective May 25, 2018. He was just selected as Employee of the Year for 2017.
- Having trouble completing the state statistical report due to the City not yet closing out the fiscal year. Have been given an extension to Dec. 15.
- A patron has been permanently banned for threatening staff and using abusive language. He will be charged with trespassing if he comes on Library property.

Statistics: Circulation is up compared with a year ago. Gate count is down, but Jacque wonders if it's the new counting system. Database use is down; EBSCO has changed how it counts use. Most every category of statistics is up over last year. The Library will soon start tracking meeting and study room use.

The meeting adjourned at 4:53 p.m.

Written by

Administrative Assistant

Approved by

Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 18 December, in Conference Room 1 of the Library.