

**LIBRARY MINUTES
BOARD OF TRUSTEES
JOPLIN PUBLIC LIBRARY
21 NOVEMBER 2016**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 4:00 p.m. in the Library's Large Meeting Room by President William Pate. Board Members Bobbi Myers, Charles Parker, Dorothy Willcoxon, David Layne, Doug Glynn, and Amy Koeshall, and Library Director Jacque Gage were present.

Excused absence: Nicole Shoaf.

President Pate requested a moment of silence to remember Board Member Courtney Dermott, who passed away Oct. 31.

BOARD EDUCATION: Board members viewed part two of a trustee-training video from the Missouri State Library, about Board meetings.

MINUTES: Minutes from the regular October 2016 meeting were approved as distributed. (Myers/Layne) 6/0

EXPENDITURES: October non-salary expenditures in the amount of \$65,838.36 were approved. (Myers/Layne) 6/0

COMMITTEE REPORTS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. **2017 holiday closings (Christmas).** In 2017, Christmas Eve is Sunday and Christmas Day is Monday. The simplest way to handle the closing is Sunday, Monday and Tuesday. Motion by Willcoxon to close Sunday, Monday and Tuesday in 2017, second by Layne, motion passed. 6/0

LIBRARIAN'S REPORT:

Announcements:

- Jacque asked the Board about the building plaque for the new Library. Motion by Glynn to include Courtney Dermott's name, as well as those of the Mayor, City Council members as designated by the City, Library Board, project manager, construction firm and architecture firm. Second by Layne. Motion passed. 6/0
- The Children's Department is increasing its programming. Movers and Shakers added a session in November. There will be a chess club starting in December, and a six-week "I Survived" book club beginning in January. There are plans to add afternoon story times,

and there will be 1-2-3 Play with Me, a six-week session devoted to child development. Explore and Play and Dog Day Afternoon will continue.

- Staff Training Day was Nov. 11. Motive Matters presented the Color Code.
- Attended a state library meeting last week.
- Working on the equipment list for the new building.
- Around 5,000 patron records were purged from the Library database. The accounts had been inactive for 10 years or more and owed less than \$250.
- Has informed the City Clerk's office that with Courtney Dermott's death we have an opening on the Board.
- Has been working on the budget.
- Asked the City to check with the EDA about using June 3 for the grand opening of the new Library. Might be able to move in April, with a soft opening.
- Communications Committee has started meeting again.

Statistics: Gate count is almost exactly what it was last year. Circulation is down about 4 percent. E-book use is going up.

The meeting adjourned at 4:51 p.m.

Written by

Administrative Assistant

Approved by

Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 19 December, in the Large Meeting Room of the Library.