

**LIBRARY MINUTES
BOARD OF TRUSTEES
JOPLIN PUBLIC LIBRARY
19 OCTOBER 2015**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 4:00 p.m. in the Library's Large Meeting Room by President Courtney Dermott. Board Members Bill Pate, Doug Glynn, Chuck Parker, Bobbi Myers, Jill LaGasse and David Layne, and Library Director Jacque Gage were present. Teen Services Librarian Beth Snow was also present.

Excused absences: Dorothy Willcoxon and Ellen Eastman.

Board Members met new Librarian Beth Snow, who remained for the entire meeting.

MINUTES: Minutes from the September 2015 regular meeting were approved as corrected **(Glynn/Pate) 6/0**

EXPENDITURES: September non-salary expenditures in the amount of \$45,115.06 were approved. **(Layne/Myers) 6/0**

COMMITTEE REPORTS: Budget and Finance Committee. Bobbi reported that the committee members met last week with Jacque to discuss the proposed FY16 budget. It is very similar to FY15. The committee recommends the Board approve the proposed FY16 budget. Motion by Myers, second by Glynn, to approve the FY16 budget. Motion passed. **6/0**

UNFINISHED BUSINESS:

- **Connor Hotel artifacts.** Library attorney Chuck Brown was contacted regarding how best to handle the future of the artifacts. He suggests simply turning them over to the City with the building. The Board supported this suggestion.
- **Building update.** Tony Robyn reports that the City is still waiting on final EDA approval. The approval is expected today, so then an RFP for a general contractor will go out. Construction will most likely begin January 2016.

NEW BUSINESS: FY16 budget. See Committee Reports.

LIBRARIAN'S REPORT:

Announcements:

- **Personnel**
 - Computer Lab Assistant terminated for insubordination.
 - Promoted Library Page Alonzo Byers to fill open Computer Lab position.
 - Released newest Library Page during her probationary period.
 - Beth Snow starts Nov. 2.

- Cari Rerat’s last day as Teen Librarian was Sept. 28. Stephanie Cope and Jill Sullivan organized a farewell party in her department, as well as a staff dinner.
 - Children’s Library Assistant Debbie Jeffries last day is today.
 - The current temporary employee in the Children’s Department, Allie Jones, has been hired to take Debbie’s place.
- **Financial.** The Administrative Assistant generates a monthly payroll report. This report serves no known purpose and contains information that can be quickly obtained from the City. Jacque is seeking permission to eliminate this report. Motion by Layne to eliminate the monthly payroll report, second by LaGasse, motion passed. **6/0**
 - **Building.** Lee Cushing and Jacque visited Springfield to tour a new hotel and view its building management system.
 - Linda Cannon, Patty Crane, Leslie Hayes and Jacque attended MLA/KLA in Kansas City. Jeana Gockley was going to go but had a family death.
 - Lee attended the MOREnet conference in St. Louis.

Statistics. Discussion of Overdrive use.

The meeting adjourned at 4:35 p.m.

Written by

Administrative Assistant

Approved by

Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 16 November, in the Large Meeting Room of the Library.

