

**LIBRARY MINUTES
BOARD OF TRUSTEES
JOPLIN PUBLIC LIBRARY
19 SEPTEMBER 2016**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 4:00 p.m. in the Library's Large Meeting Room by Vice-President Doug Glynn. Board Members Bobbi Myers, Charles Parker, Dorothy Willcoxon, Nicole Shoaf and Amy Koeshall, and Library Director Jacque Gage were present.

Excused absences: Courtney Dermott, William Pate and David Layne.

INTRODUCTION OF NEW TRUSTEE: New trustee Amy Koeshall introduced herself.

BOARD EDUCATION: Jacque distributed the Pew Research Center's "Libraries in 2016." She finds that it affirms that Joplin Public Library is right where it should be.

MINUTES: Minutes from the regular August 2016 meeting were approved as distributed. (Willcoxon/Myers) 5/0

EXPENDITURES: August non-salary expenditures in the amount of \$39,777.00 were approved. (Myers/Shoaf) 5/0

COMMITTEE REPORTS: None.

UNFINISHED BUSINESS: Background checks. Last month the Board voted to run retroactive background checks on current staff. The checks have been completed.

NEW BUSINESS: 24/7 library vending machine. The Building and Grounds Committee has met with three different vendors of library vending machines. Jacque presented a spreadsheet detailing information from the three companies. Her recommendation is to table this proposal due to lack of positive reviews for products from two of them and the high cost of the other. She distributed information about another option: book lockers. People can use the computer on the system to reserve an item, and it would be delivered to the locker; as the item is removed from the locker, it is checked out. These lockers will already be located at the new library; putting some downtown could be an option as well. Board members suggested also stationing a library book drop downtown for returns. The Board concurred with Jacque that the 24/7 library vending machine project be put on indefinite hold.

LIBRARIAN'S REPORT:

Announcements:

- It's the 225th anniversary of the Bill of Rights. The Missouri Humanities Council has earmarked 15 Missouri libraries for a display commemorating the anniversary. The

display comes with an opportunity to apply for a grant for up to \$2,500 for programming. Jacque will contact the council and let them know we are interested. Motion by Shoaf to accept the display, second by Parker, motion passed. **5/0**

- Two openings: library page and children’s library assistant.
- Spoke to the Women’s Alliance at Community Church.
- Continuing to work on the new web site. Will need to apply for a grant amendment to incorporate a meeting room scheduling program into the web site.
- TV interview about Tumble Books. The state library is taking over covering the cost of the service.
- Attending the Research in Public Libraries conference at the end of September. Also presenting at MLA in October.
- Proctoring for Reference Librarian Patty Crane while she’s on vacation.
- Having online meetings with OPN about shelving.
- Next walk-through at building site is Oct. 12 at 3:30. Wear closed-toe shoes. November date is the 9th.
- Putting together a new equipment list for the library, from trash cans to computers.
- We have been named as a trust beneficiary for an as-yet unnamed individual.

Statistics: Dip in circulation is correlated to trend named in the Pew Report’s “Libraries in 2016.” Overdrive and wi-fi usage keep going up.

The meeting adjourned at 5:02 p.m.

Written by

Administrative Assistant

Approved by

Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 17 October, in the Large Meeting Room of the Library.

