

**LIBRARY MINUTES
BOARD OF TRUSTEES
JOPLIN PUBLIC LIBRARY
21 SEPTEMBER 2015**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 4:01 p.m. in the Library's Large Meeting Room by President Courtney Dermott. Board Members Bill Pate, Doug Glynn, Dorothy Willcoxon, Chuck Parker, and Ellen Eastman, and Library Director Jacque Gage were present. Technical Services Librarian Leslie Hayes and Collection Development Librarian/Circulation Supervisor Linda Cannon were also present.

Excused absences: Bobbi Myers, Jill LaGasse, and David Layne.

Board Members met new Librarian Leslie Hayes, who remained for the entire meeting.

BOARD EDUCATION: Jacque provided a wrap-up of the Sept. 12 ground-breaking, accompanied by photographs.

MINUTES: Minutes from the August 2015 regular meeting were approved as corrected **(Willcoxon/Pate) 5/0**

EXPENDITURES: August non-salary expenditures in the amount of \$77,288.94 were approved. **(Willcoxon/Glynn) 5/0**

COMMITTEE REPORTS: Personnel. Committee Chair Bill Pate reported that projected revenues are insufficient to provide raises for the staff, but step increases will continue to be in effect for those who are eligible. The committee also recommends that Presidents Day be a paid holiday for eligible Library staff. Motion presented by Pate to approve this recommendation, second by Eastman, motion passed. **5/0**

UNFINISHED BUSINESS:

- **Marketing update.** Jacque updated the Board on the marketing expenses accrued for the ground breaking. The committee debriefs tomorrow but will try to keep the momentum going for the new building.
- **Building update.** There has been activity on the site. IT Manager Lee Cushing and Jacque visited Springfield this week to discuss electronics-related details for the new building.

NEW BUSINESS:

- **Connor Hotel artifacts.** The Library has several items from the Connor, including murals, caryatids and display case objects. Jacque feels they need to stay with this building or be donated to the history museum, as they're tied to the site and Joplin

history, not the library itself. The Board recommended consulting with attorney Chuck Brown before making any decisions, as well as the wording of such decisions.

- **Policy change discussion.** Linda Cannon requested that the Board revise the patron card policy so that individuals who are not the legal guardians of minors, such as baby sitters, grandparents, etc., may sign them up for cards. The form would be sent home so that the legal guardian can sign it, but the person who initially signed up the minor would be responsible for any expenses accrued on the account. Motion by Parker to revise the policy as stated above, second by Eastman, motion passed. **5/0**

LIBRARIAN'S REPORT:

Announcements:

- Teen Librarian Cari Rerat has resigned to become Library Director at Pryor Public Library in Oklahoma. Five interviews are scheduled for tomorrow via Skype or in person.
- Three final grant reports are finished: Racing to Read, Collection Development, and Summer Reading.
- Jacque is comparing our grant expense records with those of the City, as well as reviewing regular employee hours

Statistics: There is no door count due to a possible software problem with Traf Sys.

The meeting adjourned at 5:00 p.m.

Written by

Administrative Assistant

Approved by

Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 19 October, in the Large Meeting Room of the Library.

