

**LIBRARY MINUTES
BOARD OF TRUSTEES
JOPLIN PUBLIC LIBRARY
16 JULY 2018**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 3:59 p.m. in Conference Room 1 of the Library by Board President William Pate. Board Members William Pate, Doug Glynn, Nicole Shoaf, Amy Koeshall, Lisa Erickson, Jim Fleischaker, and Library Director Jacque Gage were present.

Excused Absences: David Layne, Mary Gaarder, and Barbara Hicklin.

BOARD EDUCATION: Jacque distributed Missouri Public Library Trustee manuals and presented a preview of the new Library web site, which is currently under construction.

MINUTES: Minutes from the regular June 2018 meeting were approved as distributed, with a correction. **(Shoaf/Glynn) 5/0**

EXPENDITURES: June non-salary expenditures in the amount of \$45,487.27 were approved. **(Shoaf/Koeshall) 5/0**

COMMITTEE REPORTS: None.

UNFINISHED BUSINESS:

1. **Fines policy.** The Board revisited Circulation Supervisor Linda Cannon's proposal to eliminate library fines. Motion by Fleischaker to eliminate the fines system, effective Aug. 1, except for those fees incurred by items never returned. Second by Glynn. Motion passed. **5/0**
2. **Review of Wells Fargo investment statements.** Tabled due to the absence of the Board Treasurer.

NEW BUSINESS:

1. **Speed bumps.** People are cutting through the Library property and speeding in the parking lot. Civil Engineer Clayton Christy, who worked on the Library project, recommends speed bumps. Motion by Fleischaker to authorize the purchase and installation of speed bumps, along with the necessary signs. Second by Koeshall. Motion passed, with abstention by Shoaf. **4/0**
2. **Drive closing.** With construction and intersection closings on 20th St., people are cutting through the Library parking lot more frequently. Clayton Christy recommends shutting down the Library's 20th St. entrance temporarily. Motion by Glynn, second by Shoaf, to close one drive entrance during the construction period, at Jacque's discretion. Motion passed. **5/0**
3. **"Safe harbor" policy.** The Genetic Information Nondiscrimination Act (GINA) became effective in January 2011. GINA restricts collection of genetic/family

medical history information. A major issue is “inadvertent” collection: The information was not asked for but was sent anyway, and a company’s possession of it can violate the law. A “safe harbor” provision can protect an employer, which, if it gives fair warning that it does not want the information, is then not liable for having it when it is sent, as long as it is not used in violation of the law later. The Board chose to table the discussion until the next meeting.

4. **Zoom/bylaws.** Virtual meetings via Zoom are a possibility with current technology. However, the possibility is not written into Board bylaws. Jacque presented a proposed bylaw change allowing virtual participation in meetings by Board members. Motion by Shoaf to change the bylaws to allow for teleconferencing, second by Erickson. Motion passed. **5/0**
5. **Appointment of new Board officers.** Nicole Shoaf nominated Bill Pate to serve as President for two more years, seconded by Doug Glynn. Motion passed. **5/0** Amy Koeshall nominated Doug Glynn to serve as Vice-President and David Layne as Treasurer for the next two years, seconded by Jim Fleischaker. Motion passed. **5/0**

LIBRARIAN’S REPORT:

Announcements:

- There is a petition at the Carl Junction City Hall calling for a ballot issue to form a public library district in Carl Junction.
- Staff Training Day grant approved to bring in Ryan O’Dowd, author of ALA’s “The Librarian’s Guide to Homelessness.” Staff from area libraries will be invited to attend.
- Gravel needs to be added to the pavers on the property.
- Exterior windows have been washed.
- Springfield Glass is here to examine door issues (dragging, alignment).
- Attended NALA retirement reception for Marj Boudreaux.
- Student card project for low-income, out of library district public school students is looking up, thanks to help from the Joplin R-8 superintendent.
- Volunteers from KCUMB will be here Thursday.
- Administrative Assistant Lisa Brown and Reference Assistant Cheryl Smith will represent the Library at KCUMB’s welcome evening for students and their families.
- Department heads are registering for MLA. Children’s Librarian Tammie Benham is presenting at a session.
- Working with the City Clerk to get Board Members’ terms aligned with State Statute.
- Been approved for a grant from Firehouse Subs to install an AED.
- For the past three months, car-charging stations cost less than \$50.
- Still dealing with mail delivery issues on Saturdays.
- Passport acceptance agency training is now finished. Approval or disapproval is now pending at the regional level.
- Most recent issue of MLA newsletter featured storybook display in bins.

Statistics: The gate counter is finally working, but this month's figures are extrapolated.

President Pate expressed his gratitude for being reappointed as President.

The meeting adjourned at 5:13 p.m.

Written by

Administrative Assistant

Approved by

Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 20 August 2018, in Conference Room 1 of the Library.