

**LIBRARY MINUTES
BOARD OF TRUSTEES
JOPLIN PUBLIC LIBRARY
20 JUNE 2016**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 4:00 p.m. in the Library's Large Meeting Room by President Courtney Dermott. Board Members William Pate, Doug Glynn, Bobbi Myers, Charles Parker, Ellen Eastman, David Layne, Dorothy Willcoxon, and Nicole Shoaf, and Library Director Jacque Gage were present.

Courtney opened the meeting by welcoming new Board member Nicole Shoaf.

BOARD EDUCATION: Jacque presented photographs from a tour of the old Carnegie building earlier this year.

MINUTES: Minutes from the regular May 2016 meeting were approved as corrected.
(Willcoxon/Myers) **8/0**

EXPENDITURES: May non-salary expenditures in the amount of \$29,521.87 were approved.
(Myers/Parker) **8/0**

COMMITTEE REPORTS: None.

UNFINISHED BUSINESS:

- **Petitioner policy.** Board members reviewed a sample of the policy and the form that petitioners would need to fill out. Motion by Glynn to accept the policy as presented, second by Willcoxon, motion passed. **8/0**

NEW BUSINESS:

- **Time capsule:** Post Art Librarian Jill Sullivan and Joplin Public Library Technical Services Librarian Leslie Hayes presented a proposal to bury a time capsule at the new library, either in the building or on the property. They presented two plans, one priced at \$2,000 and one at \$1,000. Both libraries would contribute an equal sum, to be determined by the Boards of each entity, with the remainder of the funds raised through donations and business sponsorships. The Board discussed the proposal and requested a more refined plan for an inside box at a lower cost.
- **Election of Board officers/naming of committees.** The Nominating Committee of Dermott, Glynn and Pate met to determine the slate of officers. They presented the following: David Layne -- treasurer, Doug Glynn -- vice-president, William Pate -- president. Motion by Willcoxon to accept the slate, second by Layne, motion passed. **8/0** Naming of committees: There are three standing committees: Personnel, Budget and Finance, and Building and Grounds. The Board President serves as ex officio on all three. Their members will be named at a later date.
- **Spiva request.** Spiva Center for the Arts has requested to build a temporary city of boxes on the front lawn of the library as part of the August First Thursday Art Walk.

Spiva will provide and remove the boxes. Motion by Parker, second by Glynn, granting Spiva's request, motion passed. **8/0**

- **Background checks.** A local business would conduct background checks at \$15 per new employee. The Board discussed the possibility of running retroactive checks on all current employees and what would constitute a fire-able offense. Suggestion by Willcoxon that the Personnel Committee examine the issue and come back with a recommendation at the next Board meeting.
- **Re-adopt Ethics/Conflict of Interest policy.** Motion by Myers, second by Willcoxon that the policy be re-adopted. Motion passed. **8/0**

LIBRARIAN'S REPORT:

Announcements:

- The Titus Foundation is donating more than \$300,000 to the library for naming rights of the Children's Department. Because Board Member Ellen Eastman's brother is the Foundation's attorney, she is resigning as a Board member, effective immediately, to avoid the appearance of a conflict of interest. Jacque presented Ellen with an engraved plaque as a gesture of appreciation for her years serving on the Board.
- After Summer Reading ends, Children's Assistant Jeni Driskill will transfer to a job in Local History. A temporary employee has been hired to fill the Local History position until August.
- Attended MPLD meeting. At a meeting of the consortium of Overdrive libraries, it was decided that everyone will now be assessed a small fee that will enable Joplin Public Library and participating libraries to offer magazines through Overdrive.
- Has met with Blu20 regarding the web site.

Stats: E-circulation continues to go up, as does Wi-Fi use, as people use their personal devices.

The meeting adjourned at 5:13 p.m.

Written by

Administrative Assistant

Approved by

Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 18 July, in the Large Meeting Room of the Library.