

**LIBRARY MINUTES
BOARD OF TRUSTEES
JOPLIN PUBLIC LIBRARY
21 MAY 2018**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 4:01 p.m. in Conference Room 1 of the Library by Board President William Pate. Board Members William Pate, Doug Glynn, Amy Koeshall, Lisa Erickson, and Barbara Hicklin, and Library Director Jacque Gage were present.

Excused Absences: David Layne, Dorothy Willcoxon, Mary Gaarder, and Nicole Shoaf.

BOARD EDUCATION: Jacque reported on her attendance at National Library Legislative Day in Washington, DC.

MINUTES: Minutes from the regular April 2018 meeting were approved as distributed.
(Glynn/Erickson) 5/0

EXPENDITURES: April non-salary expenditures in the amount of \$31,730.57 were approved.
(Koeshall/Hicklin) 5/0

COMMITTEE REPORTS: None.

UNFINISHED BUSINESS:

1. **Tech Logic update.** Extension of the drive-up book drop only added another four inches. We are now waiting on the shroud to be built by RE Smith. The annual maintenance of the book drops has been done.

NEW BUSINESS:

1. **Programming donations.** Jacque asked the Board if, when a programmer donates their time, it's okay to set out a donation box. Motion by Glynn to allow a donation box and to request a waiver for participants in the upcoming yoga program. Second by Erickson. Motion passed. **5/0**
2. **24/7 book lockers.** Are functional. Jacque demonstrated how to place a hold on an item and have it put in the book locker.
3. **People counter.** The gate count has decreased in the new building even though circulation is up. May have discovered the culprit: When a new counter was recently installed, it was learned that the old one was set for only a six-foot radius. However, the security gates are 10 feet wide. There is now coverage of a 10-foot radius. Time will tell if this change makes a difference.

LIBRARIAN'S REPORT:

Announcements:

- Received last installment of the Titus Foundation grant.
- Summer Reading begins May 29. Online sign-up and game board printing are available.
- Ned Chase memorials total \$1,025.00 to date.
- JPL was featured in MO Info, the newsletter from MLA. The article, written and submitted by Children's Librarian Tammie Benham, focused on the Loren Long visit.
- Assistant Circulation Supervisor Derek Moser's last day is Friday. There will be a formal farewell on Wednesday during the day and a staff potluck on Friday after closing.
- There are new informational brochures for patrons.
- The work to transfer Joplin Library Foundation and Margaret Hager funds to Wells Fargo continues. The necessary papers have been signed and are awaiting pickup. Have ordered checks for access to the accounts.
- Website grant approved. Work beginning on that project.
- Racing to Read and 1,000 Books Before Kindergarten grants were renewed, although there is some matching applied to them.
- Will be applying for another Technology Grant because the Polaris server is malfunctioning.
- TV reporter Gretchen Bolander was at the Library today to do a story on summer reading library cards.
- Homeschool science fair at the Library today.
- Librarians Anonymous at the Library tomorrow.
- Spoke to the Southern Illinois Library Association meeting via Zoom about disaster preparedness and the takeaway from the 2011 tornado.
- Psanky (Ukrainian Easter eggs) demonstration on Thursday by Carolyn Trout.
- To celebrate our one-year birthday in the new building, Jacque will get a cake for staff.
- MPLD/Baby DOLLS/MOLib2 Go from June 6-8. Asked to chair Baby DOLLS due to retirement of presiding chair.
- Received grant from the Hughes Family Foundation. Will be used to help pay for the new patron brochures.
- Panels repaired on the outside of the building.
- Hoopla contract has been received. Reviewing it before signing.

Statistics: Review of Unique Management Services (the Library's collection agency) recovery. Over the years, recovery has been \$324,528.81, but the Library has only been charged \$62,943.05

President Pate commended the Administration and Finance Committee for its recent work.

The meeting adjourned at 4:52 p.m.

Written by

Administrative Assistant

Approved by

Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 18 June 2018, in Conference Room 1 of the Library.