

**LIBRARY MINUTES
BOARD OF TRUSTEES
JOPLIN PUBLIC LIBRARY
19 MARCH 2018**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 3:59 p.m. in Conference Room 1 of the Library by Board President William Pate. Board Members, Doug Glynn, Amy Koeshall, Mary Gaarder Lisa Erickson, and Barbara Hicklin, and Library Director Jacque Gage were present.

EXCUSED ABSENCES: Dorothy Willcoxon, David Layne and Nicole Shoaf.

MINUTES: Minutes from the regular February 2018 meeting were approved as distributed. **(Gaarder/Erickson) 5/0**

EXPENDITURES: February non-salary expenditures in the amount of \$68,495.55 were approved. **(Glynn/Koeshall) 5/0**

COMMITTEE REPORTS: Administration and Finance. Committee Member Glynn reported that the group interviewed three brokerage firms. Wells Fargo was chosen to manage the Hager and Foundation accounts. The other matter the committee addressed is an investment policy for the Hager and Foundation accounts. Motion by Gaarder to accept the new Hager investment policy, second by Hicklin, motion passed. **(5/0)** Corrections will be made to the Foundation investment policy before it can be approved.

UNFINISHED BUSINESS:

1. **Student cards.** The Library received a grant from the Bramlage/Willcoxon Foundation to pay for non-resident cards for Joplin students who live outside the Library district and are on free/reduced lunches. The form that Jacque devised has been held up in Joplin R-8 administration.
2. **Attorney selection.** Administration and Finance Committee needs to work on this matter.
3. **Community room circuits.** Bill's Electric came to examine the circuit boards in the community room. They suggested installing three circuits at a cost of about \$1,300. Motion by Gaarder to accept the bid for three circuits, second by Erickson, motion passed. **(5/0)**
4. **Weather policy approval.** Last month the Board discussed closing on the first day that Joplin R-8 is closed. Subsequent days would be on a case-by-case basis. Motion by Hicklin to accept the changes, second by Koeshall, motion passed. **(5/0)**
5. **Form 990 for the Foundation.** It's been filed.

NEW BUSINESS:

- 1. TIF district amendment.** Two more years of the 1717 Marketplace TIF district have been proposed. There is a meeting on April 12 at City Hall regarding the matter. President Pate is willing to attend the meeting to make a statement. He plans to explain why the Library Board would like the TIF to end but that it doesn't oppose its extension.
- 2. Social media policy.** Hasn't been updated since 2011. Committee met to update the policy. Motion by Gaarder to accept the policy, second by Erickson, motion passed. (5/0)
- 3. Meeting room policy update.** Current policy is out of date. Committee met to update. Motion by Hicklin, second by Koeshall to approve the updated policy, motion passed. (5/0)
- 4. Dress code.** Current policy hasn't been updated in years. Jacque took Board suggestions and will revise the policy for next month's meeting.

LIBRARIAN'S REPORT:

Announcements:

- Jacque is leaving tomorrow for the PLA conference in Philadelphia and a few vacation days after that. Will be back in the office April 2.
- Long-time Library volunteer Bob Arnold, age 88, passed away. Several JPL employees past and present attended his memorial service.
- Lydia Humphreys has been hired as a part-time Makerspace employee. She is an art major at MSSU and has done at least one art show in the Post Library.
- Began a blood pressure clinic this month. Fifteen people were checked, with one person referred for follow-up. With continued participation, the Community Clinic will offer this once a month.
- Loren Long visit was great. Almost 600 children/people here for sessions and book signing. Kudos to Children's Librarian Tammie Benham and Post Librarian Jill Sullivan for collaborating with Spiva, Connect2Culture, and the CVB on this event.
- Have hosted several library tours, including the librarian from Junction City, Kansas, who wanted to pick Jacque's brain about planning for a new or expanded facility.
- Staff enjoyed Pi day (March 14) with pies. Good participation and fun day. Staff Association planned it all.
- Bequest received from the estate of Doris J. Bennett.
- Weed Whackers has been at work on the landscaping and the lawns.

Statistics: Jacque distributed a statistical sheet comparing the period of June 1 through the end of January to the same date range at the old building. It examined gate counts, circulation, computer use and programming attendance.

The meeting adjourned at 5:45 p.m.

Written by

Administrative Assistant

Approved by

Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 16 April, 2018, in Conference Room 1 of the Library.