

**LIBRARY MINUTES
BOARD OF TRUSTEES
JOPLIN PUBLIC LIBRARY
20 MARCH 2017**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 4:00 p.m. in the Library's Large Meeting Room by President William Pate. Board Members Dorothy Willcoxon, Bobbi Myers, Charles Parker, Doug Glynn, Nicole Shoaf, Amy Koeshall and Mary Gaarder, and Library Director Jacque Gage were present.

EXCUSED ABSENCE: David Layne.

BOARD EDUCATION: Board Members viewed a trustee training video on evaluating Library Directors.

MINUTES: Minutes from the regular February 2017 meeting were approved as distributed. **(Glynn/Koeshall) 7/0** Minutes from the special March 2017 meeting were approved as distributed. **(Willcoxon/Myers) 7/0**

EXPENDITURES: February non-salary expenditures in the amount of \$25,717.89 were approved. **(Willcoxon/Myers) 7/0**

COMMITTEE REPORTS: None.

UNFINISHED BUSINESS:

1. **Use of capital improvements funds.** Last month's list was not exhaustive. Jacque is requesting an additional \$15,250.00 in capital improvements funds for everything from washer and dryer to shelving. Motion by Parker to spend the \$15,250.00, second by Glynn. Motion passed. **7/0**

NEW BUSINESS:

1. **First Friday Coffee for Chamber of Commerce.** The Library has an opportunity to host a First Friday Coffee. Jacque is checking with Sapp Design Associates and R.E. Smith to determine if they will partner with the Library, as the cost is \$1,400, plus coffee. July is one of the available months. Motion by Willcoxon to host a First Friday Coffee, tentatively slated for July, second by Gaarder. Motion passed. **7/0**

LIBRARIAN'S REPORT:

Announcements:

- Building meetings – construction, interiors, etc.
- Worked with two different Transitions classes at Joplin High School about librarianship and the new library.
- Ordered and received many of the capital expense items approved last month.

- Working on storage rooms and shelving to see what existing shelving can go to the new Library and fit in what spaces.
- Having a conference call with the Library moving company tomorrow.
- Listened to webinar with the State Library as a legislative update. Another one will be this week.
- After spring break, there will be no more programming until we are in the new building.
- Shelving will be installed April 19.
- Daybreak Rotary with R.E. Smith will be at the new building on April 28.

Statistics: No discussion.

At this time, Shoaf moved that that the Board consider a motion to convene in closed session under 610.021, section 2, RSMo. Second by Parker. Motion passed. **7/0**

Written by

Administrative Assistant

Approved by

Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 17 April, in the Large Meeting Room of the Library.