

**LIBRARY MINUTES
BOARD OF TRUSTEES
JOPLIN PUBLIC LIBRARY
13 FEBRUARY 2017**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 4:02 p.m. in the Library's Small Meeting Room by President William Pate. Board Members Bobbi Myers, Charles Parker, Doug Glynn, Amy Koeshall and Mary Gaarder, and Library Director Jacque Gage were present.

EXCUSED ABSENCE: Dorothy Willcoxon, David Layne, and Nicole Shoaf.

MINUTES: Minutes from the regular January 2017 meeting were approved as distributed. **(Gaarder/Glynn) 5/0**

EXPENDITURES: January non-salary expenditures in the amount of \$24,650.23 were approved. **(Myers/Parker) 5/0**

COMMITTEE REPORTS: None.

UNFINISHED BUSINESS:

- 1. Procurement of equipment.** The EDA will not pay for certain items. Jacque presented a spreadsheet of proposed items to buy with capital improvements funds. Motion by Parker to approve the itemized list for purchase from capital improvements, in the amount of \$39,915.01, second by Myers, motion passed. **5/0**

NEW BUSINESS:

- 2. Disposal of Library items.** There will be an auction for many items not going to the new building, and staff have expressed interest in buying certain things before they go to auction. The Board proposed that staff members submit sealed bids for desired items, with the caveat that bids may be rejected. Motion by Glynn that Jacque accept sealed bids, with the understanding that bids must be fair and that Jacque may use her discretion in accepting them. Second by Koeshall. Motion passed. **5/0**
- 3. Donation of Children's Department items.** Children's Librarian Tammie Benham has proposed donating tables and an area rug to Soul's Harbor for their new children's room. Motion by Gaarder to approve the donation to Soul's Harbor, second by Glynn, motion passed. **5/0**
- 4. Naming rights letter.** Jacque has a list of possible donors and prices. The Children's Department, the pre-function gallery, one study room, and the window reading nooks have been claimed, but there are other opportunities. Jacque requested the Board's help in writing a letter soliciting donations for naming rights. Doug Glynn volunteered. Motion by Gaarder that Doug Glynn write the letter, with an assist from Jacque and Bill Pate, to solicit naming rights donations. Second by Myers. Motion passed. **5/0**

LIBRARIAN'S REPORT:

Announcements:

- Applied for almost \$43,000 in grants from the state this past month, for the Teen Makerspace, mobility scooters, Racing to Read, and Spotlight on Literacy.
- Will be included in the Chamber of Commerce's "Joplin" book this year. Show Me the Ozarks magazine will also be doing a feature on the Library.
- Did several TV and radio interviews.
- Funeral home books returned from the State Archives, all scanned for free.
- Lots of meetings for the new Library – communications teams, construction meetings, phone system meetings – and lots of e-mails.
- Moving companies that wish to respond to the moving RFP have a mandatory on-site meeting this week, on Wednesday.
- Moving date has been pushed back to May. A furniture package has been delayed due to the need for re-bids.
- The Joplin Globe erroneously reported that we were opening May 22. The matter has been resolved.
- Exploring the possibility of the Library serving as a Passport Acceptance Agency when the move to the new building is complete. Libraries that have done this have reported it generates a decent amount of income and a lot of good will in the community.
- At full staffing again.
- Will be gone until next Tuesday due to husband's surgery.

Statistics: Jacque and Collection Development Librarian Linda Cannon have been weeding in adult in non-fiction, so the numbers are higher than in FY16.

NEW BUSINESS:

- 1. Electric charging station host agreement.** The Board reviewed a proposed agreement. There is no need for additional insurance, and it would cost approximately \$1/day to charge a car, according to Empire. It's a Board decision whether to host. The decision was postponed until Tony Robyn with the City of Joplin can be present to answer Board questions.

The meeting adjourned at 5:20 p.m.

Written by

Administrative Assistant

Approved by

Library Director

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 20 March, in the Large Meeting Room of the Library.