

**LIBRARY MINUTES
BOARD OF TRUSTEES
JOPLIN PUBLIC LIBRARY
19 JANUARY 2015**

The regular meeting of the Joplin Public Library Board of Trustees was called to order at 4:00 p.m. in the Library's Large Meeting Room by President Courtney Dermott. Board Members Bill Pate, Charles Parker, Doug Glynn, Dorothy Willcoxon, Bobbi Myers, Jill LaGasse, Ellen Eastman and David Layne, and Library Director Jacque Gage were present. Leslie Simpson, Director of the Post Memorial Art Reference Library, was also present.

BOARD EDUCATION: Board members toured the Bramlage Family Place Play Area in the Children's Department.

MINUTES: Minutes from the December 2014 meeting were approved as e-mailed.
(Willcoxon/Parker) 8/0

EXPENDITURES: December 2014 non-salary expenditures in the amount of \$19,875.27 were approved. **(Myers/Parker) 8/0**

COMMITTEE REPORTS: None.

UNFINISHED BUSINESS:

- **New building update.**
 - Civil engineering and architect firms selected. Contracts have been negotiated and will be presented to the City Council for approval.
 - Draft timeline would put us in the new building after the first of the year in 2017.
 - Have been given permission to proceed with strategic planning meetings. There will be a visioning session, public focus groups, staff meetings, one-on-one meetings with key stakeholders, online and in-house surveys, and phone calls to non-users. Will be guided in this process by a library-consulting firm that the architect is bringing in.

NEW BUSINESS:

- **DVD policy for Library staff.** Original policy, allowing staff members to check out DVDs with holds only after the items have been available to the public for two months, was established when the DVD collection was very small. It penalizes single employees, as those with families often have them utilize their own cards to reserve and check out movies. The proposed policy would allow staff members to put a DVD on hold once it has been processed and checked in, thus giving staff the same

immediacy of access that patrons have. Motion by Layne to accept the policy change, second by Willcoxon, motion passed. **8/0**

LIBRARIAN'S REPORT:


Announcements:

- Five JPL policies were used as examples in the new book “Crash Course in Dealing with Difficult Library Customers” by Libraries Unlimited.
- Beatrix Potter display in the small display case.
- No response from Readers without Borders Book Club since the letters went out.
- Migration to Google mail is complete.
- Registered to attend the MLA conference in June.
- Participated in a couple of conference calls with the EDA, City Hall, Project Manager, and architects.
- Plans to attend Library Advocacy Day in Jefferson City on Feb. 10 to discuss the library funding withholds with area legislators.
- Two grants approved: \$12,000 for Summer Reading and \$15,000 for Racing to Read to continue the Library’s efforts to promote early literacy/

Statistics: Traditionally a slow month, particularly with no programming scheduled.

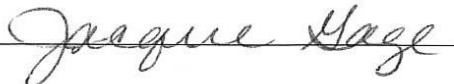
The meeting adjourned at 4:50 p.m.

Written by



Lisa E. Brown
Administrative Assistant

Approved by



Jacquie Gage
Secretary

The next regular meeting of the Board of Trustees of the Joplin Public Library will be held at 4 p.m. Monday, 16 February, in the Large Meeting Room of the Library.